



Job Description of _____ (Name of Post)

Reports to:

Based at:

Responsibilities:

1. AA
AAAAAAAAAAAAAAAAAAAA
2. AA
AAAAAAAAAAAAAAAAAAAA
3. AA
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4. Any other duty assigned by top management.

Authorities:

1. AA
AAAAAAAAAAAAAAAAAAAA
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KPIs:

1. AA
AAAAAAAAAAAAAAAAAAAA
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Prepared by:	Reviewed by:	Approved by:	Issued on: