OPERATION, MANAGEMENT & MAINTENANCE OF ALREADY ESTABLISHED SERVICE AREAS' OF SUKKUR - MULTAN MOTORWAY (M-5) ON ADVANCE NET GUARANTEED REVENUE BASIS



**NATIONAL HIGHWAY AUTHORITY** 

Ministry of Communications Government of Pakistan



### **BIDDING DOCUMENT**

### FOR

### OPERATION, MANAGEMENT & MAINTENANCE OF ALREADY ESTABLISHED SERVICE AREAS'

### OF

### SUKKUR - MULTAN MOTORWAY (M-5)

### ON

### ADVANCE NET GUARANTEED REVENUE BASIS

Issued to:\_\_\_\_\_

## **Instructions to Bidders (ITB)**

### NATIONAL HIGHWAY AUTHORITY (Rev-RoW/FR-HB Section - Finance Wing) 27, 28-Mauve Area, G-9/1, Islamabad

### To: <u>ALL INTERESTED BIDDERS</u>

Subject: CONTRACTS FOR OPERATION, MANAGEMENT & MAINTENANCE OF ALREADY ESTABLISHED SERVICE AREAS' OF SUKKUR - MULTAN MOTORWAY (M-5) ON ADVANCE NET GUARANTEED REVENUE BASIS

### INSTRUCTIONS TO BIDDERS (ITB) (Clauses 1 to 27)

### Introduction

National Highway Authority (NHA) intends to offer interested bidders having relevant experience and strong financial worth, contracts for **Operation, Management & Maintenance (OM&M) of Service Areas North & South Bounds (excluding buildings at plot no. 04, 05, 09, 10 & 11 at each service area) on Sukkur - Multan Motorway (M-5), in terms of advanced quarterly Net Guaranteed Revenue basis, which the Operator(s) shall pay to the Employer in consideration of the right to utilise NHA's property/asset (medium for business) through competitive bidding. The operator(s) shall operate, manage & maintain the permissible service area(s) at its own cost.** 

NHA reserves the right to utilise the vacant space(s) (other than the established buildings) for any purpose(s) whenever it deems necessary/required and Operator(s) shall not have any right to claim for its utilization. The operator(s) shall only be allowed OM&M for the already constructed buildings by NHA at the service area.

At **Annex-B**, map of entire established service area i.e. buildings and designated reserved plot for the established filling & CNG station is shown. The reserved plots and buildings at plot no. 04, 05, 09, 10 & 11 (*same at each mentioned service area*) is out of purview of OM&M Contract(s) of service areas. The Operator(s) of service area(s) will have no claims over this and NHA through open & competitive bidding will award the reserved plot for designated purpose, in accordance with PPRA Rules.

Bidders are hereby invited to submit their bid(s) for the contracts of mentioned below Service Areas:

Sr. No.	Service Areas	Chainage
i.	Rohri	KM-397+847 (North & South Bound)
ii.	Azampur	KM-528+035 (North & South Bound)
iii.	Zahirpir	KM-609+910 (North & South Bound)
iv.	Uch Sharif	KM-679+700 (North & South Bound)

The detailed brief in this respect i.e., General Conditions of Contract (GCC), Scope of Contract, Obligations and Covenants, Sample forms, etc. are given in this bidding document.

## I. <u>General Conditions of Concession</u> (GCC)

(Clauses 1 to 27)

### 1. General Conditions of Contract (GCCs): -

- 1.1 Bidding is open to all interested Bidder(s) with the following must meet criteria:
  - a. PEC registered companies'/partnership firms/sole proprietors, falling in operator category of minimum O-4 or above shall be eligible. Moreover, any individual/firm/company can also participate in JV with a PEC licensed firm having minimum O-4 Category or above. Other than/less than O-4 company or any individual/ firm/company without making JV with O-4 or above company is not eligible for participation.
  - b. The interested bidder(s) should not be a blacklisted entity or a defaulter or debarred from any of the government department(s) of Pakistan and NHA in any case/matter. In this regard, the prospective bidder(s) shall submit undertaking on stamp paper to NHA that the firm is neither blacklisted/debarred, nor defaulter.
- 1.2 The Operator shall operate and manage the permissible service area at its own cost. Enlistment of buildings along with their dimensions and purpose are given in **Annex-A**" (without reflecting detail of reserved plot for establishment of filling & CNG station). Moreover, maintenance and all other expenses including payment of utilities of office building at plot no. 04 & 05 and stations at plot 09, 10 & 11 (i.e., filling/CNG/diesel stations) shall fall beyond the purview of Operator. On completion of contract period or its early termination, the Operator shall hand over the entire facility to NHA in a properly maintained and operational condition without any claim to cost.
- 1.3 **Annual Increment:** The net guaranteed revenue shall be increased *@* 10% each year, cumulatively. **Explanation:** The net guaranteed revenue shall be increased *@* 10% each year on the basis of preceding/last year's net guaranteed Revenue, cumulatively.
- 1.4 The Operator shall operate and manage the existing building(s) and shall not be allowed to establish/construct any new building(s) or erect any temporary structure or near the premises of the service area site. If deemed necessary/ required by the Employer, prior written permission and approval of construction as well as design of new construction by the employer is mandatory. In case of necessity/urgency/any change in policy or special directions/instructions by Government of Pakistan, the same shall be allowed subject to the written approval of the Employer i.e., NHA.
- 1.5 Detailed maps consisting of dimensions of buildings and their allocation/purposes are attached at **Annex-B**. The Operator shall also provide maintenance, utilities and cost for the utilities for all the permissible amenities. The procurement is for renting out NHA's assets; therefore, Inventory of Assets will be prepared by General Manager (Region/Project) along with Project Director/Deputy Director (Maintenance) concerned and shall be signed jointly at the time of handing over/taking over. The said inventory shall become part of this

bidding document. The Operator shall be bound to hand over assets as per inventory at expiry of the Contract to the satisfaction of employer. Inventory list should be attached.

- 1.6 **Grace Period**: For mobilisation and renovation purposes, grace period of one (01) month from the date of issuance of commencement letter shall be allowed to the Operator. The net guaranteed revenue will not be applicable during the grace period and on completion of grace period payment shall become due to NHA by the Operator.
- 1.7 The contract period shall be ten (10) years from date of commencement.
- 1.8 The interested bidder(s) shall bear all costs associated with the preparation and submission of its bid and the Employer shall not be responsible or liable for any such costs in any event whatsoever, regardless of the conduct or outcome of the bidding process. Bidder(s) must fully inform themselves of local conditions and all factors related to subject contract whatsoever and take these into account in preparing their bid.
- 1.9 The interested bidder(s) are advised to visit and examine the site (as defined in Section I.02 of Article I) and its surroundings and obtain for themselves on their own responsibility all information that may be necessary for preparing the bid and entering into contract. The bidder(s) shall be deemed to have checked the traffic volume and prepared its bid accordingly; no claim(s) whatsoever in this regard shall be entertained thereafter. All costs in this respect shall be at the bidder's expense.
- 1.10 Sub-letting of any facility(ies) by the Operator shall be allowed with the prior approval/permission of the Employer and in no case, Operator will enter into a sub-let contract beyond its own contract period.
- 1.11 The Operator shall be responsible for resolving all the issues which arise between the Operator and any local authority(ies) during the currency of the contract at its own risk & cost and shall indemnify NHA from all legal recourses.
- 1.12 All bids must be properly bound in hard form (to deny removal/addition of any documents), duly signed and stamped with continuous page numbering on all pages by the bidder(s) for submission to NHA. **Ring binding, spiral binding and box file form (with loose papers) will not be accepted and such bids shall be considered non responsive.**
- 1.13 The bidder(s) are required to examine carefully the contents of all the documents submitted in their bid. Failure to comply with the requirements of bid submission will be at the bidders' own risk. Pursuant to Clause 16 (b), bids which are not substantially responsive to the requirements of the Bidding Document will be rejected.
- 1.14 If there arises any discrepancy between bid amount quoted in words & figures, the amount quoted in words will prevail.

### 2. Single Stage Two Envelope System of Tendering/Bidding

- 2.1 The Employer has adopted Single Stage Two Envelope procurement procedure for this bidding in accordance with the PPRA Rule 36 (b).
- 2.2 The NHA will separately evaluate all Technical and Financial bids; therefore, Bidders are required to submit their Technical and Financial bids in two separately sealed "envelopes."
- 2.3 The NHA requires the first envelope, marked TECHNICAL BID, to contain the original and a set of copy (soft & hard) of the Bidder's technical bid. The NHA requires the second envelope, marked FINANCIAL BID, to contain the original and a set of copy (soft & hard) of the Bidder's financial bid. Bidders are cautioned to ensure that their Technical and Financial bids are contained in separately sealed envelopes clearly marked as indicated above. The NHA requires Bidders to submit the separately sealed envelopes in one bound package.
- 2.4 The bid shall be typed or written in indelible ink and shall be signed by a person or persons duly authorised. Proof of authorization shall be furnished in the form of a written original Power-of-Attorney, which shall accompany the Bid. All pages of the Bid, except for un-amended printed material, shall be initialed by the person or persons signing the Bid.
- 2.5 The complete Bid shall be without alterations, interlineations or erasures, except as necessary to correct errors made by the Bidder, in which case such corrections shall be initialed by the person or persons signing the Bid by deleting old statement & writing new.
- 2.6 NHA will receive Technical & Financial Bids and will open the technical bids on the same day in the presence of all bidders/authorised representatives. The NHA will evaluate the technical bids and the financial bids of only technically qualified bidders shall be opened and announced. The financial bids of non-technically qualified bidders will be returned unopened.

### 3. Clarifications & Correspondence

3.1 Prospective bidder(s) requiring any clarification(s) in respect of the Bidding Documents may notify the Employer (NHA) in writing or by fax at the following address:

Office of the General Manager (Rev-RoW) National Highway Authority 28-Mauve Area, Sector G-9/1 Muhammad Tufail Niazi Road, Islamabad Phone: +92-51-9032907, Fax # 92-51-9032948

3.2 Employer will examine the request for clarification of the Bidding Documents, if received not later than seven (07) days prior to the deadline for the submission of bids or during the Pre-Bid meeting, and

will issue a clarification before the date of submission of bids (without identifying the source of enquiry) to all prospective bidders who have purchased or downloaded the Bidding Documents.

- 3.3 At any time prior to the submission/opening of bids, the Employer may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the bidding document by issuing an addendum or corrigendum/erratum.
- 3.4 Any addendum thus issued shall become the integral part of this Bidding Documents.
- 3.5 To accord prospective bidders reasonable time in which to take an addendum into account in preparing their bids, the Employer may at its discretion extend the deadline for submission of bids.
- 3.6 Moreover, the Employer may also seek clarification through writing for any item(s) in the bid.
- 3.7 Name and address of the Employer is: -

### National Highway Authority

28-Mauve Area, Sector G-9/1 Muhammad Tufail Niazi Road Islamabad

3.8 The authorised representative of the Employer is;

### General Manager (Rev-RoW)

National Highway Authority 28-Mauve Area, Sector G-9/1 Muhammad Tufail Niazi Road Islamabad

### 4. One Bid per Bidder

- 4.1 Each bidder shall submit only one bid against each service area either individually or as a partner in a joint venture otherwise bids submitted will not be considered for evaluation and award.
- 4.2 In case of joint venture, the bids should clearly state the name / title of lead partner as well as profit and loss sharing ratio. Partners will be "jointly and absolutely" responsible for performance under the Contract and lead partner will be "solely" responsible for all dealings with the Employer on behalf of the joint venture with undivided responsibility. The agreement of joint venture and Special Power of Attorney must be registered in the office of the Sub-Registrar.

### 5. Let Bidders be Mindful

- 5.1 The bidder is advised to obtain all the information at its own cost and responsibility that may be necessary / indispensable for preparing the bid and entering into a contract for execution. This shall include but not be limited to the following:
  - (a) Enquiries on Pakistani Income Tax/Sales Tax/Surcharge or any other Levy/Fee/Tax imposed by the Government of Pakistan. NHA shall not be liable to pay any such Levies/Fee/Tax. Payment of all such applicable taxes is the sole responsibility of the operator.

### 6. Local Conditions

Bidder(s) must verify and supplement through its own investigations all necessary information about on-site conditions, traffic volumes and surrounding dynamics etc. for the purposes of filling and submitting bid and entering into the contract. No claim in this connection or arising out of these conditions will be entertained during or after the completion of contract period.

### 7. Pre-Bid Meeting

- 7.1 Prospective Bidders are invited, and strongly encouraged to attend a pre-bid meeting organised by the NHA.
- 7.2 Prior to the pre-bid meeting, bidders are invited to submit written questions concerning the contract requirements, with regards to this bidding document or other related matters pertinent to the contract.
- 7.3 All such questions should be submitted to General Manager (Rev-RoW), NHA, within five (05) working days of the issuance of this bidding document.
- 7.4 The NHA will conduct the pre-bid meeting, record all questions, both written and verbal, enquired by bidders, record all answers provided thereto, and provide written minutes for pre-bid meeting. Also, if required, any addendum / corrigendum to bidding documents will be issued.
- 7.5 The NHA will not, during the pre-bid meeting, modify any material aspect or any provision with regards to this bidding document unless such modification is made as a written addendum thereto prepared by the NHA and disseminated to all bidders.

7.6 Schedule for **Pre-Bid Meeting:** -

Date & Time: **Tuesday, 31<sup>st</sup> May 2022 at 11:30 hrs.** 

Venue: NHA Auditorium, Old Building 27-Mauve Area, Sector G-9/1 Muhammad Tufail Niazi Road Islamabad

### 8. Bid Validity

- 8.1 Bids shall remain valid for the period of One Hundred and Twenty (120) days after the date of technical Bid opening.
- 8.2 In exceptional circumstances prior to expiry of original bid validity period, the Employer may request the bidders to extend the period of validity for a specified additional period which shall in no case be more than the original bid validity period. The request and the responses thereto shall be made in writing. A bidder may refuse the request without forfeiture of its bid security. A bidder agreeing to the request will be required to extend the validity of its Bid Security for the extension period, in accordance with PPRA Rule 26.

### 9. Bid Security

- 9.1 Each bidder shall furnish, as part of its Technical Bid, a Bid Security in PKR of an amount of Rs. 1,000,000/- (One million rupees only). In case of submission of bids against more than one service area, separate bid security is required to be submitted along each bid.
- 9.2 The Bid Security shall be in the form of Bank Draft or a Pay Order issued by a Scheduled Bank in Pakistan in favor of "National Highway Authority, Road Maintenance Account, Islamabad" valid for a period of twenty-eight (28) days beyond the bid validity date.
- 9.3 The Bid Security is required to protect the Employer against the risk of bidder's conduct which would warrant the security's forfeiture, pursuant to Sub-Clause 9.8, hereof.
- 9.4 Any bid not accompanied by an acceptable Bid Security, shall be rejected by the Employer forthwith as being non-responsive, pursuant to Clause 9.8, hereof.
- 9.5 Any amount of Bid Security which is lying with the Employer for any previous bidding processes shall not be considered for this bidding.
- 9.6 The bid security of all participating bidders will be returned as promptly as possible except for the highest bidder, which will be returned upon award of contract to the successful bidder under Clause 22, or on the expiry of validity of Bid Security under Clause 8, whichever is earlier subject to rights of parties.

- 9.7 The Bid Security of the highest bidder will be returned when the bidder has furnished the required Performance Security and Revenue Security and signed the Contract Agreement, pursuant to Clause 9.6.
- 9.8 The Bid Security may be forfeited:
  - (a) if a bidder withdraws its bid during the period of bid validity, or
  - (b) if a bidder does not accept the arithmetic correction of its bid, or
  - (c) in the case of an Operator, if fails to:
    - i. furnish the pre-requisites in accordance with the Letter of Acceptance (LoA); or
    - ii. does not sign the Contract Agreement.
- 9.9 In case of forgery, involvement in fraudulent activity(ies) or any misrepresentation/concealment made by the bidder while submitting the bid to NHA, the same shall lead towards forfeiture of bid security along with its debarring and blacklisting.

### 10. Documents Comprising of Bid

- 10.1 The bid to be submitted by the interested bidder shall be legible and comprise the following documents:
  - a. **Envelope-A** (Documents Consisting Must Meet Criteria)
    - $\checkmark$  Certificate confirming the receipt as per clause 26,
    - ✓ Valid PEC license of Operators minimum category O-4, or above
    - $\checkmark$  In case of JV, the registered agreement by the office of Sub-Registrar,
    - $\checkmark$  Operation and management experience,
    - $\checkmark$  Bid security,
    - ✓ Undertaking on stamp paper to NHA that the firm is neither blacklisted/debarred, nor defaulter.
  - b. **Envelope-B** (Documents Consisting Financial Bid)
    - ✓ Financial bid
- 10.2 Both of the above envelops should be sealed separately and marked clearly as "**Documents Consisting Must Meet Criteria**" the first envelope and the "**Financial Bid**" the second envelope as under:

	Bid	-	Envelope-A + Envelope-B	(Sealed)
b.	Envelope-B	-	01 Original + 01 Copy	(Sealed)
a.	Envelope-A	-	01 Original + 01 Copy	(Sealed)

10.3 In case of submitting bids against more than one service area, the prospective bidder(s) is/are required to submit separate bid i.e. Envelop-A and Envelope-B for each service area.

### 11. Format and Signing of Bid

- 11.1 All bid documents including Bid Form and Integrity Pact are to be properly completed, signed and stamped by the interested bidder.
- 11.2 No alteration can be made in the Bid Form except filling up the blanks as directed. If any correction is required anywhere in the Bid, it should be done so by crossing out the old statement and any writing up of a new statement should be signed, otherwise, the Bid may be rejected as being non-responsive.
- 11.3 The bid shall be typed or written in indelible ink and shall be signed by a person or persons duly authorised to sign them. This shall be indicated by submitting a written Power of Attorney authorising the signatory to act on behalf of the bidder. All pages of the Bid shall be initialed and stamped by the person or persons signing the Bid.
- 11.4 The bid shall contain no alterations, omissions or additions, except to comply with instructions issued by the Employer, or as are necessary to correct errors made by the Bidder, in which case such corrections shall be initialed by the person or persons signing the bid.
- 11.5 Bidders shall indicate in the space provided in the Bid Form their complete addresses at which notices may be legally served and to which all correspondences in connection to their bids and the contract could be sent.
- 11.6 Bidders should retain a copy of the bidding documents for the purpose of record.

### 12. Submission of Bids

- 12.1 Each bidder shall submit the Bid as under:
  - a. Must meet criteria documents and Financial Bid shall be put in separate sealed envelopes and marked as such.
  - b. Further, the envelopes containing must meet criteria documents and Financial Bid will be put in one sealed envelope and addressed/identified as given in Sub-Clause 3.1, hereof.
- 12.2 The Bidder shall paste the duly filled in Form on the inner and outer envelopes as per given sample including;
  - a. Be addressed to the Employer at the address given in this Bidding Documents.
  - b. Must bear the Contract name and date of opening of Bid.
  - c. Should provide a warning not to open before the scheduled date and time for the Bid opening.
- 12.3 The Bid shall be delivered in person or sent to Employer by registered mail at the address given in this bidding documents.

- 12.4 In addition to the identification required in Sub-Clause 12.1 hereof, the inner envelope shall indicate the name and address of the bidder to enable the Bid to be returned un-opened in case it is declared "late".
- 12.5 If the outer envelope is not sealed and marked as above, the Employer will assume no responsibility for the misplacement or premature opening of the Bid.
- 12.6 a) Bids must be received by the Employer at the address and date specified in Sub-Clause 12.10 and 12.11 hereunder.
  - b) Bids with charges payable shall not be accepted, nor will arrangements be undertaken to collect the Bids from any delivery point.
  - c) Upon request, acknowledgment of receipt of Bids will be provided to those making delivery in person or by messenger.
- 12.7 NHA shall receive and keep secure all Bids submitted before the date and time specified for Bids closing.
- 12.8 The Employer may at its discretion, extend the deadline for submission of Bids by issuing an addendum in such case all rights and obligations of the Employer and the Bidders previously subject to the original deadline will thereafter be subject to the extended deadline.

### 12.9 Schedule for **Bids Submission & Opening of Technical Bid**:

Date & Time (Submission)	:	Thursday, 09 <sup>th</sup> June, 2022 at 11:00 hrs
Date & Time (Opening)	:	Tuesday, 09 <sup>th</sup> June, 2022 at 11:30 hrs

12.10 The venue for submission of Bids:

### NHA Auditorium, Old Building

27-Mauve Area, Sector G-9/1 Muhammad Tufail Niazi Road Islamabad

### 13. Language

All Bids shall be prepared in English language.

### 14. Late Bids

- a. Any Bid received by the Employer after the deadline for submission of Bids shall be returned un-opened.
- b. Delays in the mail, delays of person in transit, or delivery of a Bid to the wrong office shall not be accepted as an excuse for failure to deliver Bids at the proper place and time. It shall be the bidder's responsibility to determine the mode in which timely delivery of Bids will be accomplished either in person, by messenger or by post.

### 15. Bid Submission & Opening

- 15.1 A committee consisting of nominated members notified by the Employer will receive both Technical and Financial Bids and will open the Technical Bid in the presence of bidders or their authorised representatives who choose to attend, at the date, time and location advertised in Invitation for Bid on the same date and time.
- 15.2 The bidders or their authorised representatives who will attend the Bid submission and opening meeting shall sign in a register as an evidence for their participation.
- 15.3 The evaluation committee will evaluate the Technical Bids in the light of qualification criteria mentioned in the bidding documents and will inform about the results to all the participants. Subsequently, Financial Bid of only technically qualified bidders will be opened and announced at the scheduled date and time which will be communicated, accordingly as per Clause 17.3.
- 15.4 The Bidder's name, bid amount, the presence or absence of Bid Security, and such other details as the Employer at its discretion may consider appropriate, will be announced by the Employer at the Bid opening.

### 16. Determination of Responsiveness of Bids

- 16.1 Prior to the detailed evaluation of Bids,
  - (a) The Employer will examine the Bids to determine whether;
    - i. the Bid is complete and does not deviate from the Scope of Contract as included in the bidding documents,
    - ii. required security has been furnished,
    - iii. the documents have been properly signed/stamped,
    - iv. the Bid is valid for the stipulated period,
    - v. the quoted Bid price shall remain constant during the currency of Contract,
    - vi. the documents comprising Bid are in order, as specified in Clause 10.
  - (b) A bid is non-responsive, if;
    - i. if form of bid is not signed & stamped with clear name,
    - ii. its validity is less than the specified period,
    - iii. it is not accompanied by proper bid security,
    - iv. it is materially and substantially different from the Conditions/Specifications of the bidding document.
- 16.2 A bid determined as substantially non-responsive shall be rejected and cannot subsequently be made responsive by the Bidder after rectification of the non-conformity.

### 17. Evaluation of Bids

- 17.1 NHA intends to facilitate and sustain an environment of competitiveness, transparency and fairness system in the procurement process.
- 17.2 Bidders representatives who are present shall sign a register evidencing their attendance. The NHA will examine the Bids to determine whether they are complete, whether the requisite Bid Securities have been furnished, whether the documents have been properly signed, and whether the Bids are generally in order.
- 17.3 Financial Bids of only the responsive Bidder(s) who have fulfilled the criteria mentioned in Clause 1.1 and Clause 10 will be opened, announced and put to comparison process. The Financial Bids of non-responsive Bidder(s) shall be rejected and returned un-opened.
- 17.4 From the date and time of Bid opening until the time the Contract is awarded, any Bidder wishing to contact the NHA on any matter related to this tender must do so in writing at the NHA's address noted above in clause 3.8.

### 18. Confidentiality

- 18.1 After the Bid opening, information relating to the examination, clarification, evaluation and comparison of Bids and recommendations concerning the award of a Contract shall not be disclosed to Bidders, or other persons not officially concerned with such process, until the award of the Contract is officially announced.
- 18.2 Any effort by a Bidder to influence the NHA in the process of examination, clarification, comparison and evaluation of Bids, or decisions concerning award of a Contract may result in the rejection of Bid and forfeiture of Bid Security.

### 19. Employer's Right to Accept any Bid and to Reject any or all Bids

As per PPRA Rule 33:

- i. The procuring agency may reject all Bids at any time prior to the acceptance of a Bid.
- ii. The procuring agency shall upon request communicate to any Bidder who has submitted a Bid, the grounds for its rejection of Bids and as such is not required to justify the grounds for rejection.
- iii. Notice of rejection of Bids shall be given promptly to Bidders.
- iv. The procuring agency shall incur no liability.

### 20. Award Criteria

The Employer will award the Contract to the Bidder whose Bid has been determined to be substantially responsive to the bidding document, declared as technically qualified and who has offered the highest Bid

price (net guaranteed revenue) and will fulfill all the pre-requisites as per Letter of Acceptance.

### 21. Security Deposits

21.1 The Employer will issue the Letter of Acceptance (LoA) to the highest bidder informing the Bidder regarding Bid acceptance. This letter shall consist of an amount of Performance Security and Revenue Security which the highest Bidder shall pay to the Employer within a period of fifteen (15) days in the forms and the amounts stipulated below, failing to which LoA shall be liable to be withdrawn unless otherwise extended by the Employer. In addition to the security deposits, the highest Bidder will be required to submit stamp papers of worth Rs. 1200/- for signing of agreement.

### a. **Performance Security:**

Performance security equal to 10% of the Bid value. The performance security should be in the form of a Pay Order/Demand Draft in favor of "National Highway Authority, Road Maintenance Account, Islamabad".

### b. **Revenue Security:**

The revenue security shall be equivalent to three (03) months net guaranteed revenue, offered by the highest Bidder. The revenue security should be in the form of a Pay Order/Demand Draft in favor of the "National Highway Authority, Road Maintenance Account, Islamabad".

21.2 Failure to comply with all or any of the requirements of LoA by the highest Bidder shall constitute sufficient grounds for the Employer for withdrawal of Letter of Acceptance (LoA) and forfeiture of the Bid security as well as pre-requisites (if available any).

### 22. Signing of Contract

- 22.1 Within three (03) days from the date of furnishing the pre-requisites in accordance with the Letter of Acceptance under the Conditions of Contract, the highest bidder shall be bound to attend the office of General Manager (Rev-RoW) for signing of the Contract Agreement.
- 22.2 The formal contract agreement between the Employer and the highest Bidder shall be executed on signing of the contract agreement by the parties.

### 23. Notification of Award

23.1 The highest bidder will become the successful bidder upon signing of formal contract agreement by both parties. Subsequently, the Employer will issue the award letter, the Letter of Commencement to the

successful bidder. The date of contract will be effective on issuance of LoC.

### 24. Due Diligence

- 24.1 NHA reserves the right to carry out due diligence at its sole discretion during the procurement, award and execution of contract.
- 24.2 Bidders must adhere to the contract site, location, local conditions, geographical & environmental impacts as well as the site boundary limitations. No claims thereon, will be considered/entertained unless / until carries /covers reasonable rationalizations or justifications.

### 25. Integrity Pact

The operator shall sign and stamp the Integrity Pact sample provided hereof. Failure to provide signed and stamped Integrity Pact shall make the bid non-compliant.

### 26. Confirmation of Receipt

Confirmation to the effect that the bidder has received all the correspondence as prescribed in this Bidding document and certificate in this regard must be attached alongwith the bid. The authorised representative of Employer for correspondence/ communication is: -

### General Manager (Rev-RoW)

National Highway Authority 28-Mauve Area, Sector G-9/1 Muhammad Tufail Niazi Road Islamabad

- 27. The bidding document consists of followings:
  - i. Instructions to Bidders (ITB),
  - ii. General Conditions of Contract (Clauses 1 to 27),
  - iii. Qualification criteria,
  - iv. Terms & Conditions of Contract Articles I to XII,
  - v. Addendum / Corrigendum to the bidding documents, if any,
  - vi. Sample Forms,
  - vii. Annexures,
  - viii. Financial Bid/Bid Form.

## II. <u>Terms & Conditions of Concession</u> (T&CC)

## (Article I to XII)

### ARTICLE I TERM OF THE CONTRACT AND CONTRACT SITE

### Section I. 01 Term

- a) The term of the contract shall expire after ten (10) years (inclusive of grace period) from the effective date i.e., date mentioned/ specified in the Letter of Commencement ("Term") unless not extended/renewed by the Employer.
- b) The effective date of contract shall be the date mentioned/ specified in the Letter of Commencement issued by the Employer.

### Section I. 02 Contract Site

- (a) Operator shall render the services solely within the contract Site, as defined under sub-paragraph (b) and in accordance with the Clause 1.4 & 1.5 of GCC. For the purposes of this contract, the operator shall have no rights or obligations beyond the geographical limits of the Permissible Site.
- (b) The service area offered to the operator by NHA pursuant to this contract shall be at respective service area North & South Bound of Sukkur Multan Motorway (M-5) on Advance Net Guaranteed Revenue Basis for Operation, Management & Maintenance. The Operator shall operate and manage the permissible service area at its own cost. On completion of ten (10) years' operation, the Operator shall handover all of the amenities/installations to NHA without any claim to cost. Exact parameters of the area rented out to the Operator pursuant to this Contract ("Contract Site") are as per Annex-A & B pursuant to Clause 1.2 to 1.5 of GCC. It is further added that the plots, showing at Annex-B are reserved for the establishment of Filling Stations and the buildings at plot no. 04, 05, 09, 10 & 11 are not included in this contract, thus, the successful Operator shall have no right on these.

### Section I. 03 Definitions and Rules of Interpretation:

All capitalized terms used herein shall have the meanings assigned to them in this Contract.

- **a. "Authority"** means National Highway Authority, Government of Pakistan, Islamabad.
- **b. "Contract"** means the Contract for Net Guaranteed Revenue, Articles, Conditions of Contract and Appendices.
- **c. "Contract Revenue"** means the advance quarterly net guaranteed Revenue payable to the Employer by the Operator as stated in the Letter of Acceptance (LoA).
- **d. "Day"** means the Calendar Day.

- e. "Employer" means the Chairman, National Highway Authority, Government of Pakistan, Islamabad.
- **f. "Employer's Representative"** means General Manager (RoW-Rev) NHA-HQ, Islamabad or any other person nominated in writing by the Employer from time to time.
- **g. "Letter of Acceptance"** after opening of financial bids, the notification by the Employer for informing the highest bidder that the bid has been accepted and requiring pre-requisites for executing the agreement.
- **h. "Letter of Commencement"** is a letter containing the term of agreement, date and time for mobilizing on Contract site.
- **i. "ITB"** means Instructions to Bidder.
- **j. "Operator"** means the Operations, Management & Maintenance Operator running the contract in accordance with the terms and conditions of the contract and the scope of contract.
- **k. "Party"** means the Employer or the operator as the case may be, and Parties means both of them.
- 1. "Permissible site" means the service area buildings allowed by the Employer for this contract regarding use or renting out the restaurants, shops, and other buildings as per inventory lists other than the buildings at plot no. 4, 5, 9, 10 & 11. The vacant land/plot(s) of service area is out of purview of the operator except for repair & maintenance, up keeping, beautification through plantation of trees & flowers and cleaning and sweeping. The operator should have no right or claim on it.
- **m. "Qualified Bidder**" means the prospective bidder who fulfills must meet criteria as per Clause 1.1 of GCC.
- **n. "Revenue Security"** means the amount equal to the one advance quarter net guaranteed revenue, which shall be deposited by the Operator to the Employer against security deposit.
- **o. "RoW"** means Right of Way, inclusive of all the ancillary land owned by NHA for usage by commuters.
- **p. "Scope of the Contract"** means provision of Operations and Management of facilities in accordance with the terms & conditions set in by this bidding document.
- **q. "Services"** means services required to be rendered by the Operator in accordance with various articles of the Contract.

**r. "Site Location"** means the site of Service Area which includes established buildings as per **Annexure-B** offered for Operation and Management of the respective Service Area.

### Section I. 04 Notices:

All notices under this contract will be given in writing and will be deemed to have been given if delivered by registered post or courier services at the specific designation/addresses of the parties as set forth in this Contract. In case, if a post has been sent out on a valid address and is in course of transmission then this will be deemed as out of power of the Employer. If such post remains undelivered due to any reason inter alia change of address (not previously communicated to the Employer) then the post will be considered as successfully delivered by the Employer.

**Note:** The address for seeking clarification regarding any query/queries is as under: -

### General Manager (Rev-RoW)

National Highway Authority 28- Mauve Area, Sector G-9/1 Muhammad Tufail Niazi Road Islamabad Phone: +92-51-9032907

### ARTICLE II SCOPE OF CONTRACT AND OBLIGATIONS OF THE PARTIES

### Section II. 01 Scope of Contract

NHA hereby grants to the operator subject to the terms and conditions of this contract to operate, manage and maintain service area along with provision of other ancillary services, as enumerated under Section II. 02 ("Services"), with respect to the Contract Operation, Management & Maintenance of the Service Area.

### Section II. 02 Obligations and Covenants of the Operator:

### I. The obligations of the Operator shall include:

- a. Execution of the work plan, including interior designing of the restaurant at its own cost and expense; provided that the Operator shall not make any additions, alterations and/or modifications of approved plan, either temporary or permanent, in or around the Contract Site without the written consent of NHA, pursuant to clause 1.4 of GCC.
- b. Operator shall provide new carpets, curtains in the masjid and maintain/replace when needed, during the contract period. Moreover, operator is bound to arrange suitable Imam, Moazin, Khudams, Mali and Sweepers round the clock basis.
- c. Ensuring routine maintenance and repair of service area and all fixtures at the contract site so as to give a clean look.
- d. Contract site should be well lit at night time. Operator may use solar technology for provision of sustainable lighting system on his own cost and expense.
- e. Supply of hygienic, nutritious, fresh halal food, edibles, beverages shall be ensured at food outlets at government approved rates ensuring adequate food supply.
- f. Availability of freshly made high quality food shall be ensured at restaurants. Quality of food shall be ensured as per national and international health and hygiene standards.
- g. Manufacturing and expiry dates tags shall be put on all the bakery items being sold at the bakeries. All the bakery items shall be in date and any out-of-date bakery item shall be immediately removed from the shelf.
- h. For locally produced items government approved rate lists shall be displayed at all times at all the shops. Imported items shall be sold at reasonable and competitive market prices as per prevailing laws.
- i. Providing appropriate littering (waste/trash) bins for the disposal of refuse/waste/trash. Responsibility of removal of trash from the

Contract site on daily basis and making necessary arrangements for collection and disposal of waste rest with the operator.

- j. Establishing and maintaining a computerised sale system at the service area whereby a record of all the sales at the service area shall be maintained as per existing laws of the land.
- k. Paying all utility bills, including, bills for electricity, gas, telephone, water and conservancy with respect to inter alia the operation, management and maintenance of the service area and other facilities/amenities including, masjid, tube well, street lights, mechanic/tyre shops etc. at the Contract site according to their usage in the domains of service area, failure to which will result in the forfeiture and encashment of securities. The encashment of securities may be exercised as and when the operator defaults/violates any of the agreed terms & conditions set in this bidding document.
- 1. Arranging, at its own expense, alternative/standby arrangements/ generators as necessary in the case of non-availability of electricity or load shedding for the entire contract period.
- m. Maintaining a complaint register at the contract site at a clearly accessible and visible place including display of telephone/mobile numbers and e-mail addresses of the operator as well as NHA.
- n. Providing suitable and well-organised 24 hours' security arrangements like installation of CCTV cameras covering the entire contract site and its surrounding areas and provision of security guards for the safety and well-being of commuters.
- o. Cooperating with NHA and any authorised person(s) or entity acting on NHA's behalf, with regards to the transfer of the Contract site to NHA or any person(s) or entity nominated by NHA upon expiry or termination of this Agreement.
- p. Putting in place and maintaining effective firefighting arrangements.
- q. Provide first aid facility.
- r. Provide drug-free and hygienic services by establishing a drug-free atmosphere in compliance with government policies.
- s. Providing potable drinking water for the use of general public by installing electric water cooler.
- t. NHA encourages niche and unique (innovative) ideas in terms of bringing in new technology for retrofitting of existing service area structure / system and uplifting aesthetics of Concession site.
- u. Construction of a monument at service area site duly identified by the Employer scribbling salient features of history of Pakistan and illuminating NHA's achievements.

- v. Plantation of beautiful flowers and trees on site including trimming and pruning of trees, plants and grass and removal of shrubs as well as fungus affected areas;
- w. Complying with all the terms and conditions of this Contract and all instructions and directions of NHA, as provided from time to time.
- Using the Contract site solely for defined/given purposes as per terms & conditions of this bidding document.
- y. Supplying labor, materials, equipment and other resources necessary for the execution of above-mentioned tasks.
- z. Dedicated parking on service area for senior citizens & disabled persons.
- aa. Special staff for assistance of senior citizens and disabled persons at restaurants and wash rooms.
- bb. Ramps along all amenities for senior citizens and elderly persons.
- cc. Dedicated/specialised washrooms for senior citizens and disabled persons.
- dd. Dedicated place near main parking area, for parking of wheelchairs with staff.
- ee. Dedicating special tables in restaurants for elderly citizens and disabled persons.

## II. In carrying out its obligations, the operator represents and covenants that:

- a. There are no legal, criminal & financial default proceedings pending for the liquidation of the operator that could materially or adversely affect the performance of the operator of its obligations under this Contract.
- b. The operator shall at all times maintain its corporate existence in compliance with the Laws of Pakistan.
- c. The operator shall procure and maintain all consent necessary to perform its obligations under this Contract, give all required notices and allow all required inspections under all consents obtained or applied for by it, in connection with this Contract.
- d. The operator may assign, delegate or sub-contract its rights and obligations pursuant to this Contract subject to the prior written approval of NHA as per clause 1.10 of GCC.
- e. This Contract has been duly authorised, executed and delivered by it and constitutes the irrevocable, legal, valid and binding obligation of it.

- f. In the event of termination of this Contract by NHA for convenience the operator shall have no rights to claim damages and shall not seek continuation of performance of services neither shall approach any court in an attempt to restrain NHA from assuming control of the Contract site.
- g. In no event shall termination for convenience be deemed a default by NHA under this Contract.
- NHA shall have the right at any time and from time to time during the h. term, and for any reason whatsoever at NHA's sole discretion, to terminate this Contract with respect to all or any portion of the services (such total or partial termination being referred to herein as a "Termination for Convenience"). NHA may exercise its right of Termination for Convenience by furnishing to operator written notice of its election to do so, which notice shall specify the services that NHA has elected to remove from the scope and operation of this Contract. The Termination for Convenience as to such services shall be effective sixty (60) days following the date of such notice. Thereafter, all references herein to "Services" shall be deemed to refer only to those operation and management tasks that continue to be required to be performed by Operator hereunder. In the event of termination of this Contract by NHA for convenience the operator shall not seek continuation of performance of services neither shall approach any court in an attempt to restrain NHA from assuming control of the Contract site.

### **QUALITY ASSURANCE**

For the purpose of quality assurance, bidder should have to follow the best international practices of quality assurance and checking procedure. Following yardsticks may be followed: -

- i. There shall also be a mechanism to keep clothing of the staff neat and clean at all the times.
- ii. The staff shall be courteous to the road commuters and follow best practices while imparting services.
- iii. Only fresh and hygienic food stuff will be served 24 hours on the site.
- iv. Prices of all the items being sold at tuck shops, stores, restaurants shall be displayed and shall not be greater/higher than those approved by respective food authority of the jurisdictional control or NHA as the case may be.

# Section II. 03 The Employer's Representations, Warranties and Covenants

NHA hereby represents and warrants to the operator that as of the date of this Contract:

- a. It is duly created pursuant to the National Highway Authority Act, 1991 as amended from time to time and has compiled fully with all applicable Laws of Pakistan in the grant of this contract.
- b. The contract site falls within the acquired land of NHA and that NHA is duly authorised under the Laws of Pakistan to enter into the Contract with regard to the contract site.
- c. This contract has been duly authorised, executed and delivered by it and constitutes the legal, valid and binding obligations of NHA.
- d. NHA shall exercise its powers under the National Highway Authority Act, 1991 as amended from time to time, the rules and regulations framed there under and all other Laws of Pakistan and amendments made thereto in a manner that is consistent with this contract.
- e. NHA shall use its good offices to support the operator's performance of its business activities pursuant to the Contract agreement, but without assuming any liability or obligation in this regard unless expressly stated in this contract agreement.
- f. NHA shall make available or cause to be made available to the operator the contract site as per approved plan free from all encumbrances, lien and charge.
- g. NHA shall ensure that access to the contract site is not closed or restricted in any way.
- h. NHA shall use its good offices if requested and help the operator in obtaining permissions and licenses required from time to time for the purposes of the contract; however, it is not obligatory.
- i. NHA shall grant or assist the grant or processing of applications for any work permits, employment passes, visas and other permits, as necessary for the operator, its directors, employees, operator and other individuals employed for performance of its obligations pursuant to this contract agreement in accordance with the laws of Pakistan.
- j. NHA will comply with all the terms and conditions of this contract.

### ARTICLE III TERMS AND CONDITIONS OF PAYMENT & PENALTIES

### Section III. 01 Terms and Conditions of Payment

The general terms and conditions with regards to the payments to be made by the Operator pursuant to the contract agreement are as under:

- (i) The contract is based upon fixed net guaranteed revenue payment arrangement between the Operator and NHA. NHA shall receive advance quarterly net guaranteed revenue sum amounting to ("amount quoted in the Bid"), notwithstanding the actual revenue collected/generated by the Operator from the contract site. The advance quarterly net guaranteed revenue amount with respect to any year of the term shall be enhanced at the rate of ten (10) percent of the advance quarterly net guaranteed revenue of the preceding year cumulatively.
- (ii) The Operator shall deposit the advance guaranteed revenue for three (03) months in NHA designated account i.e., "National Highway Authority, Road Maintenance Account, Islamabad" or directly to NHA through Pay Order/Demand Draft in favor of National Highway Authority Road Maintenance Account, Islamabad. Upon completion of three (03) months, if the Operator fails to deposit the advance guaranteed revenue for next three (03) months by the 5<sup>th</sup> of the calendar month then an amount of Rs. 5,000/- per day shall be charged up to 15<sup>th</sup> of that calendar month. After delay of 15 days from the due date, contract shall become liable to be terminated under default of Operator including forfeiture of Performance and Revenue Securities.
- (iii) All payments due under this agreement shall be in Pakistani rupee.
- (iv) All taxes including advance tax u/s 236A of income tax ordinance 2001 shall be paid by the Operator along with advance net guaranteed revenue as per the prevailing taxation laws in Pakistan.

### ARTICLE IV TRADE NAME AND ADVERTISEMENT

### Section IV. 01

- a. The Operator shall only use and display its proprietary trade name in marketing and advertising its services pursuant to this contract, provided that NHA shall at all times retain a right to display its name and or messages in the form of advertisement at the contract site.
- b. The Operator shall advertise about the service area & other facilities at its own cost and expense. The Operator shall not display advertisements or signage material that are environmentally damaging, dangerous from highway safety perspective, or against the social norms and culture of Pakistan.
- c. In light of orders passed by the August Supreme Court of Pakistan in its suo-moto case no. 27 of 2018, any type of advertisement material is not allowed at public places, thus, the Operator shall not install any additional advertisement material at the premises of contract site except its trade name, signage/directional boards, awareness message for public and the facility name.
- e. The Operator shall remove all its signboards, and advertisements immediately upon termination or expiry of this contract.

### ARTICLE V PUBLIC UTILITIES

### Section V. 01 Limits of NHA's Obligations

NHA shall provide on the Operator's request in a timely manner, such information as it holds or is available in respect of public utilities provided at the Contract site; provided that NHA shall not be liable to reimburse the Operator for any loss, damage or expense incurred by the Operator as a result of an inaccurate or late information being provided by NHA.

### Section V. 02 Facilities

### Drinking Water Cooler

The Operator shall arrange on its own all the facilities including clean (filtered through reverse osmosis process) drinking water and must ensure provision of electric coolers for the use of general public.

### Surveillance Cameras

Operator shall be responsible to install surveillance cameras covering the entire Contract site including front rear, right, left and adjacent areas in the vicinity of service area round the clock having sufficient storage capacity of data (at least with one-month backup / record) for security purposes at his own cost. NHA can request for provision of this data for research analysis purposes or for assisting any law enforcement agency on their request.

### Section V. 03 Application for Supply of Public Utilities

In relation to the supply of public utilities and services required by the Operator to effectively perform the services, NHA shall not be responsible for submitting or procuring any applications in respect thereof to the relevant public utility authorities, companies or undertakings charged with the responsibility for the same.

### Section V. 04 Coordination of Works

The Operator shall not be responsible for the costs and expenses of any works that may be carried out by the relevant public authorities and companies at the Contract site.

### Section V. 05 Access to Contract Site for Public Utilities

The Operator shall permit at any time during the term the authorised personnel of a public utility provider to have an access to the Contract site for the purpose of:

a. Routine maintenance of any public utility already located within the Contract site;

- b. The strengthening, replacing or upgrading of any public utility already located within the Contract site;
- c. Reinstating any foundations, structures, buildings, pavements, cabling and the like which may be disturbed or affected by reason of such works undertaken by a public utility provider, or;
- d. Any other work including the installation of any new additional services of the public utility provider within the Contract site.

### Section V. 06 Payment for Utilities

The Operator shall be responsible for the payment of all utility bills and POL/maintenance of standby generators for the Contract site including but not limited to street lights and lighting arrangements in accordance with the provisions of Article II of this Contract.

### ARTICLE VI NHA REPRESENTATIVE AND EMPLOYEES OF THE OPERATOR

### Section VI. 01 Employer Representative

The Employer's representative for the supervision of contractual obligations will be General Manager (Rev-RoW).

### Section VI. 02 Staff of the Operator

- a. The Operator shall, at its own cost and expense, hire the services of skilled and unskilled staff ("Employees") for the operation, management, maintenance and supervision of service area & allied facilities etc. List of the employees that shall be hired for this purpose shall be maintained with the supervisor of the concerned field staff as a record for verification.
- b. NHA may at its sole discretion deem an employee unfit to perform services under this Contract. Such employee shall be immediately removed by the Operator besides taking other course of action required as per law upon the request of NHA and shall not be re-appointed to perform any work under this Contract except with the written consent of NHA. In the event, NHA opts to exercise its power under this provision, the Operator shall have no right to any compensation whatsoever for any loss consequential to the exercise of such power.
- c. The Employees shall be wearing proper uniforms and must be capable of providing services pursuant to the Contract in an honest, courteous and effective manner.
- d. If at any time after provision of the employees list, the Operator desires to recruit or dismiss an employee, the Operator shall forthwith notify Employer of such recruitment or dismissal, to update the list of employees at all the times.
- e. The Operator shall promptly notify Employer if with respect to an employee (I) any disciplinary action has been commenced or taken by the Operator, or (II) any criminal proceedings have been initiated or concluded.
- f. The Operator shall comply with all the prevailing laws, rules and regulations of Pakistan with regards to the rights and obligations of the Employees.

### ARTICLE VII DEFAULT

### Section VII. 01 Defaulting Events along with Penalty(ies)

- a. The occurrence of any one or more of the following events shall constitute an event of default by the Operator under this Contract:
  - i. Any deviation from scope of work without prior agreement of the Employer;
  - ii. Addition or deletion of any business/facility without prior agreement of the Employer;
  - iii. Indulgence in fraudulent acts;
  - iv. Failure to promptly reimburse NHA for any loss or damage caused thereto attributable at an act or omission of the Operator;
  - v. Delay in commencement or discontinuance by the Operator in the performance of obligations under this Contract agreement;
  - vi. Failure to pay the guaranteed Revenue amount to NHA timely as committed in this Contract.
  - vii. Insolvency, bankruptcy or liquidation of the Operator;
  - viii. Failure by the Operator to perform any component of the Contract in a manner specified in the Contract agreement.
- b. If the Operator commits a default as set out herein above, the Employer shall be entitled to exercise the following rights in addition to any or all remedies available to Employer under the law:
  - i. Any structural change caused to the Contract site due to the willful or negligent acts or omissions of the Operator or the employees, agents, servants or representatives thereof, fine shall be imposed. The exact amount of fine depends on the severity and extent of modification done as per the recommendations of the General Manager (Rev-RoW);
  - Employer may impose minor penalty in the form of a fine to Operator upon each occurrence of a defaulting event. The fine shall range from fifty thousand (Rs. 50,000/-) to Rupees two lacs and fifty thousand (Rs. 250,000/-). The exact amount of fine depends on the severity and extent of the defaulting event as per the recommendations of the General Manager (Rev-RoW);
  - Employer may impose a major penalty in case of one or more defaulting events by forfeiting the security deposits i.e., performance and revenue securities deposited by the Operator and may terminate this contract agreement as and when deemed necessary and may proceed for blacklisting of the Operator on the recommendations of General Manager (Rev-RoW);

#### OPERATION, MANAGEMENT & MAINTENANCE OF ALREADY ESTABLISHED SERVICE AREAS' OF SUKKUR - MULTAN MOTORWAY (M-5) ON ADVANCE NET GUARANTEED REVENUE BASIS

iv. If exercising the above-mentioned punitive measures do not fully indemnify the Employer against the default(s) of the Operator and if during the currency of Contract or after expiry thereof, any recovery is ordered pursuant to departmental inquiry, audit paras or on order of any other competent forum with regards to the subject award of Contract or any other project/contract awarded by NHA to the Operator, such recovery shall be made from the Operator out of performance security, revenue security or any other bill of expired (executed / terminated) or on-going or future contracts (in bidding process). In case, if there is no amount available with NHA for effectuating the recovery, the Employer may take legal recourse as per prevailing laws of Government of Pakistan to recover the losses.

### ARTICLE VIII EXPIRY AND TERMINATION

### Section VIII. 01 Expiry Date of Contract

After issuance of Commencement Letter, the Contract shall be valid for ten (10) years.

### Section VIII. 02 Early Termination of the Contract

- a. Employer shall have the right to terminate this Contract or particular services being rendered pursuant to this Contract for convenience as determined at its sole discretion at any time during the Contract. Employer may exercise this right by furnishing a written notice to the Operator of its action for terminating the Contract. Such termination shall be effective following the date as mentioned in such notice. Thereafter, all references to the obligations under this Contract shall be deemed to refer only to any particular part of the obligations with respect to which this Contract has not been terminated.
- b. In case Employer fails to provide peaceful possession of Contract site, free of all encumbrances, the Operator may serve notice to the Employer in writing, specifying the default and requiring the Employer to rectify the same within sixty (60) days from the date of such notice. If the Employer fails to remedy/rectify the said default within the given time period, the Operator shall have the right to issue final notice for termination of Contract on the Employer, which shall become effective sixty (60) days from the date of the termination notice and in this case the Employer will release the securities of the Operator.

### ARTICLE IX FORCE MAJEURE

### Section IX. 01 General

Force Majeure means an event which is not caused by and is beyond the reasonable control of either party. Such an occurrence could not have been reasonably foreseen at the date of this Contract by exercising due diligence and which makes performance of this Contract impossible in the sense or mode contemplated by the parties or so impractical as to be considered so impossible under the new circumstances.

These factors include and are not limited to war, invasion, riots, insurrection, civil commotion, acts of terrorism in that particular locality only, unusual flood, tsunami, major earthquake, earth or glacier landslides, volcanic activity (eruptions), radiation or chemical contamination, ionizing radiation, explosions, serious epidemics / pandemics, any amendment in legislation by Government, any judgment/order passed by the Honorable Supreme Court regarding termination of the subject Contract or its any portion, or any act of God.

In case, a Force Majeure condition is claimed as a result of any act of man, documentary evidence for existence of such condition shall be required from Operator.

### Section IX. 02 Notice of Force Majeure

If either party is unable to perform or fulfill any of its obligations under this Contract as a result of an event of Force Majeure, it shall serve a notice within twenty (20) days of the occurrence thereof to the other party.

### Section IX. 03 Termination/Suspension due to Force Majeure

Neither party shall by reason of such eventuality be entitled to terminate this Contract nor shall either party have any claim for damages against the other in respect of such non-performance.

This Contract shall be resumed as soon as practicable after such eventuality has come to an end or ceased to exist. Provided that if the performance in whole or part of any obligation under this Contract is delayed by reason of any such eventuality for a period exceeding fifteen (15) days, the parties shall meet and review in good faith the desirability and conditions of either suspension of the Contract up to maximum 182 days or termination of the Contract. If the parties agree that such termination is necessary and has been rendered un-performable because of the Force Majeure condition.

### Section IX. 04 Extension of Time due to Force Majeure

If the operations on site remain totally suspended for more than 15 days but become operational within 182 days during the currency of Contract, the Operator shall not be liable to pay net guaranteed revenue for the said period and will be granted extension of time as a compensation. The extension of

time shall be exactly equal to that time period for which the sites remained non-operational due to event(s) of Force Majeure.

# Section IX. 05 Continuation of the Contract

The parties acknowledge that it is in their mutual interest that to the extent possible decisions concerning Force Majeure shall be directed towards the continued operation of the Contract for the full duration of the term as provided in this Contract.

# ARTICLE X TRANSFER UPON EARLY TERMINATION OR EXPIRY

#### Section X. 01 Transfer upon Early Termination or Expiry

- a. Upon early termination or expiry of this Contract in accordance with the terms and conditions set out herein, the Operator shall immediately cease to enjoy rights under the Contract agreement and shall remove all the workforce and sublet-ties / agents engaged in operation of Contract immediately on the date on which the termination or expiry takes effect and clear the site for NHA or duly nominated representative within ten (10) days thereof, in a properly maintained & operational condition.
- b. The Employer shall inspect the Contract site and assets thereon including all the civil works, installations, equipment and facilities and shall issue an inventory to Operator specifying the condition of the assets thereon and whether the Operator has failed to abide by any of its obligations under the Contract.
- c. Upon early termination or expiry of this Contract, the rights and entitlements of Operator pursuant to this Contract shall revert to, vest in or remain vested in the Employer, as the case may be.
- d. Operator shall ensure that the Contract site and other assets under the agreement upon the date of early termination or expiry become free of all encumbrances.
- e. Notwithstanding any dispute between the parties or any claim against NHA, the Operator shall handover peaceful possession of the Contract site and other assets thereon to NHA in accordance with the terms and conditions as set out in this Contract.
- f. Any dispute between the parties or any claims of the Operator against NHA shall not in any case entitle the Operator to refuse or delay the transfer of these assets to NHA. Failure by the Operator to do so in accordance with the terms and conditions of this Contract shall be treated as encroachment and unauthorised occupation / obstruction by the Operator and may be dealt with by NHA under Section 12 of the National Highway Authority Act, 1991 as amended in 2001.

# ARTICLE XI RESOLUTION OF DISPUTES

If any dispute or difference of any kind whatsoever arises between the Operator and NHA in connection with or arising out of the Contract or performance of the obligations whether during the progress of the obligations or after its completion or after its termination, abandonment or breach of the Contract, it shall in the first place be referred to:

- I. The Employer's representative General Manger (Rev-RoW) shall be served with a notice containing the cause of action, mentioning facts of the case and relief sought. The General Manager (Rev-RoW) shall decide the dispute within twenty-eight (28) days of the receipt of such notice or any extended period with the mutual consent of parties.
- II. If the Operator is dissatisfied with the decision of the General Manager (Rev-RoW) or if the decision of the General Manger (Rev-RoW) is not forthcoming within the stipulated or extended period, the Operator may within two (02) weeks from the receipt of the decision of the General Manager (Rev-RoW) or expiry of twenty-eight days, refer the matter to the Member (Finance) along with the cause of action, mentioning facts of the case and relief sought. The Member (Finance) will act as an adjudicator and shall decide the matter within twentyeight (28) days from the date of submission or any extended period with the mutual consent of parties.
- III. The Operator, if dissatisfied with the decision of the adjudicator shall have the right to serve Notice for Intention to commence litigation within twenty-eight (28) days of receipt of the final adjudicator's decision. Place of litigation shall be at Islamabad.

Provided however, that the parties shall have the right for resolution of disputes amicably within fifty-six (56) days of service of Notice for Intention to commence litigation and the litigation may be commenced at instance of either party.

# ARTICLE XII MISCELLANEOUS

# Section XII. 01 Variations in Writing

This Contract may be varied or amended only by the mutual consent of the parties. All such variations and amendments shall be binding only if they are in writing and are signed by duly authorised representatives of the parties. Any addition or deletion of obligations, rights or business will be affected in the form of a variation order (VO) to the Contract.

#### Section XII. 02 Waivers

- a. No waiver by either party of any default by the other in the performance of any of the provisions of this Contract shall operate or be construed as a waiver of any other or further default whether of a like or different character.
- b. The failure by either party to insist on any occasion upon the performance of the terms and conditions and provisions of this Contract or time or other indulgence granted by one party to the other shall not thereby act as a waiver of such breach or acceptance of any variation.

# Section XII. 03 Insurance Coverage from 'AA' Rated Insurance Companies.

- a. The Operator shall obtain and maintain during the pendency of Contract, insurance for all assets established under Contract or handed over to Operator for performing services under this Contract against loss & damage due to any reason.
- b. The Operator shall obtain and maintain during the pendency of contract, insurance for Operator's equipment and other things brought onto the site by the Operator, for a sum sufficient to provide for their replacement on site.
- c. Operator shall obtain and maintain comprehensive health insurance for its entire staff working on Contract site.
- d. Operator shall maintain during the currency of contract, insurance for all its employees working on Contract Site against injury or death having a minimum coverage of Rs. 500,000/- in case of death and Rs. 200,000/- for each case of injury/disability with unlimited number of incidents.
- e. The premium for such insurances shall be paid by the Operator.

# Section XII. 04 Compliance with Government Rules and Regulations

The Operator shall during the term of this Contract will strictly comply with all laws, polices, guidelines, rules and regulations now existing or hereafter promulgated by the Government of Pakistan and/or NHA. All policies, guidelines, rules and regulations and all applicable laws shall be read into and made integral parts of this Contract.

#### **BIDDER**

# Section XII. 05 Headings; Grammatical Usage; Names

Words in the singular number are deemed to include the plural when the sense requires and the plural shall similarly include the singular. Where the government agencies are named, the name used is deemed to include any successor agency in the event the name is changed or the relevant functions are transferred.

#### Section X1I. 06 Non-Relief from Accrued Liability

The termination of this Contract shall not relieve either party of any liability that may have already accrued pursuant to the terms of this Contract.

# Section XII. 07 Applicable Law

This Contract shall be governed by and construed in accordance with the Laws of Pakistan.

#### Section XII. 08 Limit of Rights

The rights given under this Contract to the Operator in respect of the land made available to it do not confer upon the Operator any proprietary right, title or interest over such land.

# III. <u>ADDENDUM/CORRIGENDUM TO THE</u> <u>BIDDING DOCUMENTS, IF ANY</u>

(This page has been intentionally left blank)

# IV. <u>SAMPLE FORMS</u>

#### FORM OF ENVELOPE LABEL

<u>ORIGINAL BID +</u>	01 COPY
WARNING: DO NOT OPEN BEFORE:	
Bid Title: Package:	_
Bid Opening Date:	_
To: <u>General Manager (Rev-RoW)</u> <u>National Highway Authority-HQ</u> <u>27-Mauve Area, G-9/1, Islamabad</u>	
From:	
Name of Bidder:	
Address:	_
	_
	_
Phone Number:	
Fax Number:	

#### CONTRACT FOR

#### OPERATION, MANAGEMENT & MAINTENANCE OF ALREADY ESTABLISHED SERVICE AREA

#### OF SUKKUR - MULTAN MOTORWAY (M-5)

#### ON

#### ADVANCE NET GUARANTEED REVENUE BASIS

#### PREAMBLE

This "AGREEMENT" hereinafter referred as "Contract" is entered into at Islamabad on this the \_\_\_\_\_ day of \_\_\_\_\_ 2021.

#### BETWEEN

(1) **National Highway Authority** ("hereinafter called the Employer"). A body corporate established under the National Highway Act 1991 (Act No. XI of 1991) and having its office at 28-Mauve Area, Sector G-9/1, Islamabad, represented through its Chairman, legal assignees and successor in office (1<sup>st</sup> Party).

#### AND

(2) **Bidders Name** ("hereinafter called the Operator") duly incorporated, registered and existing under the applicable Laws of Pakistan, with its registered office at \_\_\_\_\_\_, Pakistan, Bidders Name, which expression shall include where the context so permits its successors-in-interest in terms of assignees of the other part.

The NHA and the Operator hereinafter individually referred to as "Party" and collectively as "Parties".

#### WITNESSETH:

NHA whereas offered a Contract for "Operation, Management & Maintenance of \_\_\_\_\_\_ Service Area at KM \_\_\_\_\_\_ North & South Bound on Sukkur - Multan Motorway (M-5) on Advance Net Guaranteed Revenue Basis" amounting to Rs. \_\_\_\_\_\_/- per quarter which is Rs. \_\_\_\_\_\_/- for 1<sup>st</sup> year to be increased in the subsequent years @ 10% for each successive year with cumulative effect, which the successful bidder i.e. operator shall pay to the Employer in consideration of the right to utilise NHA service area, for a period of ten (10) years from the date of issuance of letter of commencement (inclusive grace period). Contract shall be performed by the Operator strictly in accordance with the requirements of Employer as set out in the contract documents.

# NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

- 1. In this Contract Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
- 2. The following documents shall be deemed to form and be read and construed as part of this Contract Agreement, in the following order of priority:
  - I. Letter of Commencement
  - II. Contract Agreement
  - III. Letter of Acceptance
  - IV. General Conditions of Concession: (Clauses 1 to 27)
  - V. Terms & Conditions of Concession: (Articles I to XII)
  - VI. Addendums and Corrigendums/Erratums to RFP, if any
  - VII. Sample Forms
  - VIII. Annexures (Annex-A, & B)
  - IX. Financial Bid Form

**IN WITNESS** whereof the parties hereto have caused this Contract Agreement to be executed in the day and year above written in preamble.

Signature of the Operator

(Seal)

Witness:

Signature of Employer

(Seal)

Signed, Sealed and Delivered in the presence of:

Witness:

BIDDER

(Name, Title and Address)

(Name, Title and Address)

## (INTEGRITY PACT)

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE OPERATOR, SERVICES & WORKS IN CONTRACTS WORTH RS.10.00 MILLION OR MORE

Contract No.\_\_\_\_\_ Dated \_\_\_\_\_

Contract Value: \_\_\_\_\_

Contract Title: \_\_\_\_\_

Without limiting the generality of the foregoing, [name of Operator] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP, except that which has been expressly declared pursuant hereto.

[*name of Operator*] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoP and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

[*name of Operator*] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to GoP under any law, contract or other instrument, be voidable at the option of GoP.

Notwithstanding any rights and remedies exercised by GoP in this regard, [*name of Operator*] agrees to indemnify GoP for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoP in an amount equivalent to ten time the sum of any commission, gratification, bribe, finder's fee or kickback given by [name of Operator] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP.

Name of Employer:[Seal]	Name of Operator: [Seal]
Signature:	Signature:

#### BIDDER

# V. ANNEXURES

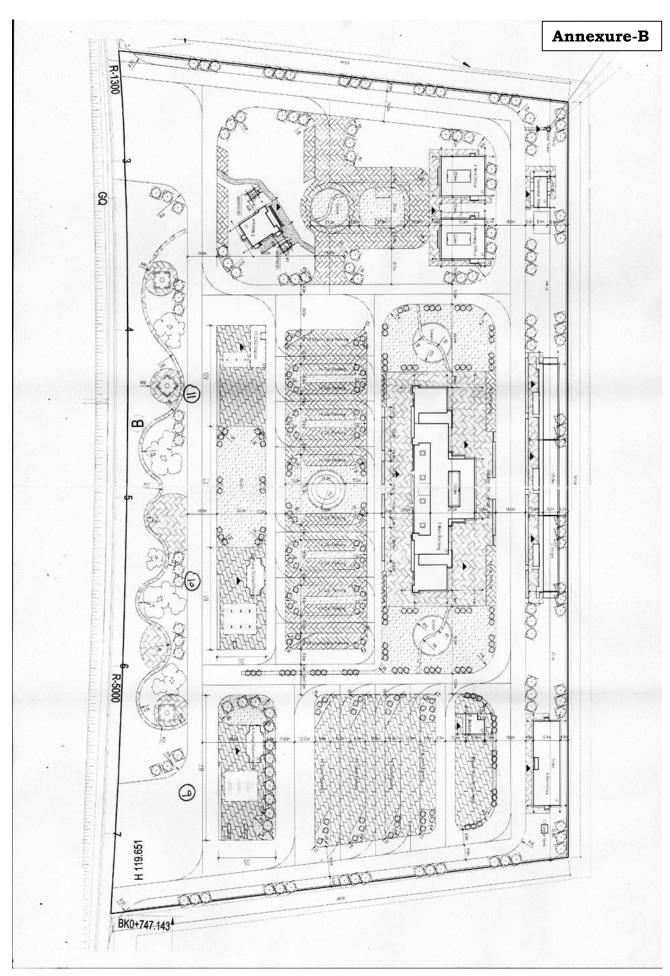
	Sukku	r Multa	n Motorway M-5		Annexure-A
	Rod	om Detail	Of sercive areas		
Sr#	Description	Nos.	Covered Area Sq m	Total Area	Remarks
		1-Mai	in Building		
1	Restaurant	1	78.71	78.71	
2	Kitchen	1	49.05	49.05	
3	Store	1	15.87	15.87	7
4	Super Market	1	78.86	78.86	
5	Super Market	1	56.8	56.8	
6	Fast Food Rastaurant	1	56.85	56.85	
7	Fast Food Rastaurant	1	56.85	56.85	
8	Super Market	1	56.8	56.8	
9	Super Market	1	78.86	78.86	
10	Bar B Q	1	78.71	78.71	
11	Kitchen	1	49.05	49.05	1
12	Store	1	15.87	15.87	1
13	Restaurant	1	22.45	22.45	
14	Kitchen	1	22.43	22.43	
15	Communication Room	1	46.42	46.42	
16	Office	1	21.37	21.37	
17	Office	2	21.42	21.42	
18	Emergency Hall	1	44.3	44.3	
19	Medical Store	1	21.42	21.42	
20	Lounge	1	21.42	21.42	
21 La	vatory(Men+ Women washrooms	4			
22	Store	1	17.8	17.8	
23	Office	1	21.42	21.42	
24	Office	1	21.37	21.37	
25	Men Toilets	58			
26	Women Toilets	40			
27	Urinals	24			
28	Accessible Toilets	2			
		2-	Shops		
1	Shops	9	149.4	1344.6	
		3-N	Aosque		
1	Ladies Prayer Hall	1	26	26	
2	Gents Prayer Hall	1	211.68	211.68	
3	Ablution Room for Female	1	22.88	22.88	
4	Ablution Room for Male	1	22.88	22.88	
		4 -NHA O	ffice Building		
1	Reception Room	1	20.37	20.37	
2	Leader office	1	20.43	20.43	

# **BIDDER**

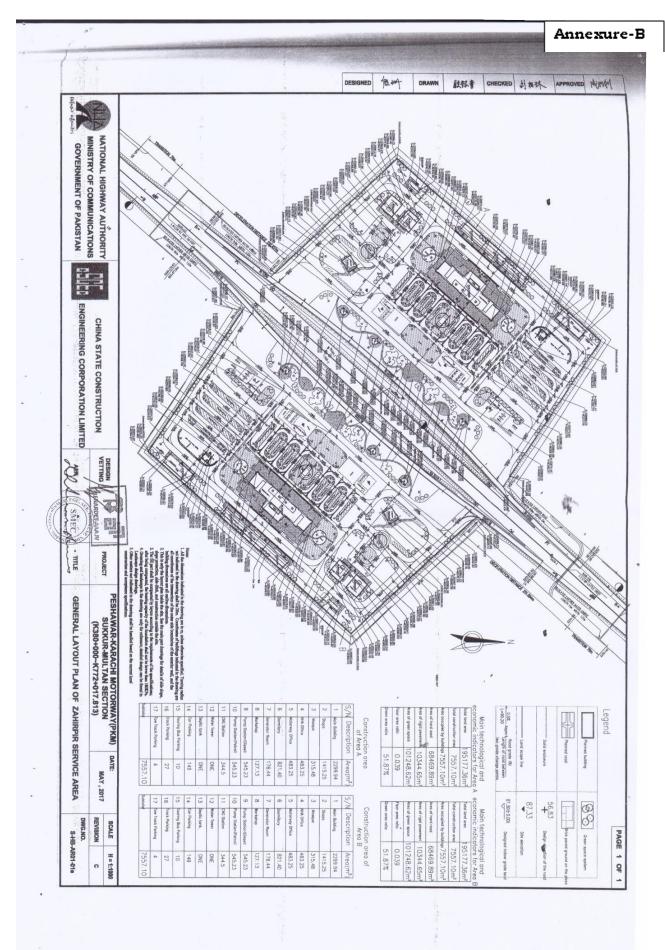
	Roo	m Detail	Of sercive areas		
Sr#	Description	Nos.	Covered Area Sq m	Total Area	Remarks
3	Leader office	1	21.43	21.43	
4	Meeting Room	1	42.22	42.22	
5	Kitchen	1	22.22	22.22	
6	Store	1	7.95	7.95	
7	Dinning Room	1	42.225	42.225	
8	Men Locker	1	9.5	9.5	
9	Women Locker	1	9.5	9.5	
10	Ladies Washroom	2	6.27 + 10.19	16.46	
11	Gents Washroom	2	6.97 + 11.28	18.22	
12	General Office	1	42.22	42.22	
13	Incomming Wire Room	1	20.43	20.43	
14	Communication Room	1	20.43	20.43	
15	Management Room	1	20.37	20.37	
	5 - 1	NHA & MI	P Office Building		
1	Reception Room	1	20.37	20.37	_
2	Leader office	1	20.43	20.43	
3	Leader office	1	21.43	21.43	
4	Meeting Room	1	42.22	42.22	
5	Kitchen	1	22.22	22.22	
6	Store	1	7.95	7.95	
7	Dinning Room	1	42.225	42.225	
8	Men Locker	1	9.5	9.5	
9	Women Locker	1	9.5	9.5	
10	Ladies Washroom	2	6.27 + 10.19	16.46	
11	Gents Washroom	2	6.97 + 11.28	18.22	
12	General Office	1	42.22	42.22	
13	Incomming Wire Room	1	20.43	20.43	
14	Communication Room	1	20.43	20.43	
15	Management Room	1	20.37	20.37	
		6 - Do	ormitory		
1	Room attach Bath	18	18.65	335.7	
2	Store	4	9.31	37.24	
3	Store	4	12.34	49.36	
4	Front Desk Operator	1	46.39	46.39	
5	Laundary Room	1	46.44	46.44	
	7 - Equip	ment Roo	om(Generator Room)		
1	Generator Room	1	68.88	68.88	
2	Water Pump Room	1	36.9	36.9	
3 High	& Low Voltage Distribution Room	1	63.96	63.96	

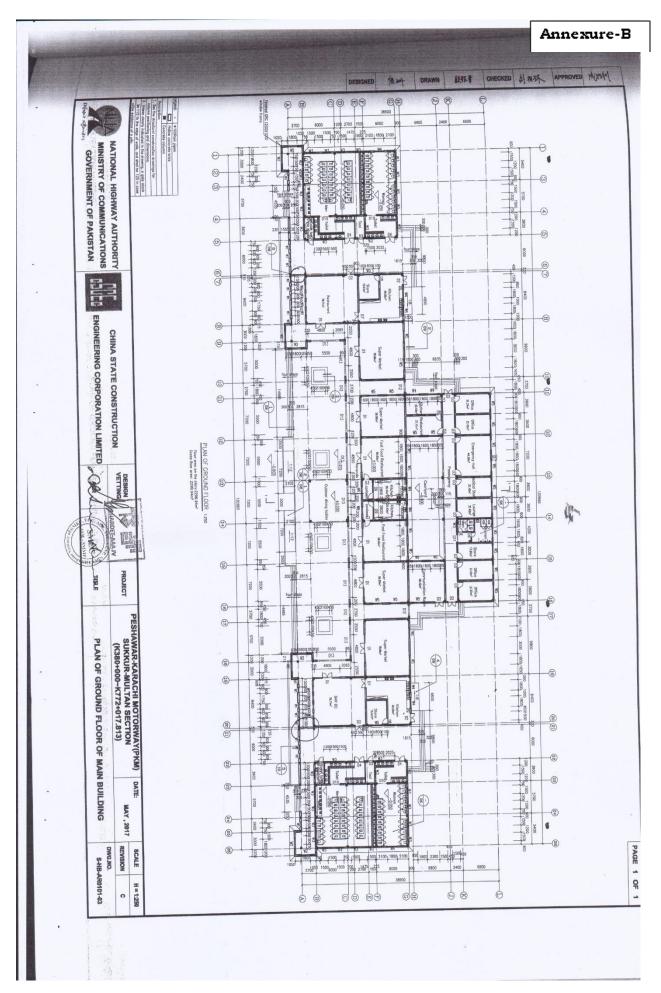
		Sukkur Multa	n Motorway M-5		Annexure-A
		Room Detail	Of sercive areas		
Sr#	Description	Nos.	Covered Area Sq m	Total Area	Remarks
1	Truck Repair	1	90.62	90.62	
2	Tyre Shop	1	11.34	11.34	
3	Office	1	11.34	11.34	
		12 - W	ater Tower		
1	Water Tower	1			Contraction (
		13 - Se	eptic Tank		
1	Septic Tank	1			
		14 - C	ar Parking		
1	Car parking		149		
		15 - Tourin	ng Bus Parking		
	Tour Bus Parking		10		
		16 - Tri	uck Parking		
	Truck Parking		24		
		17 - Tow	Track Parking		
1	Tow Track Parking		4		

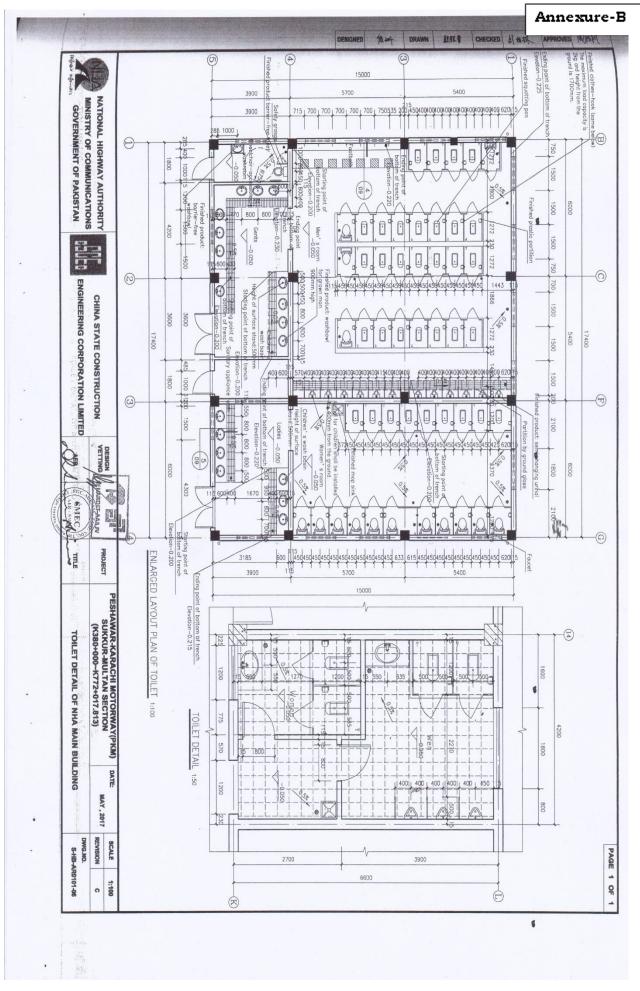
OPERATION, MANAGEMENT & MAINTENANCE OF ALREADY ESTABLISHED SERVICE AREAS' OF SUKKUR - MULTAN MOTORWAY (M-5) ON ADVANCE NET GUARANTEED REVENUE BASIS

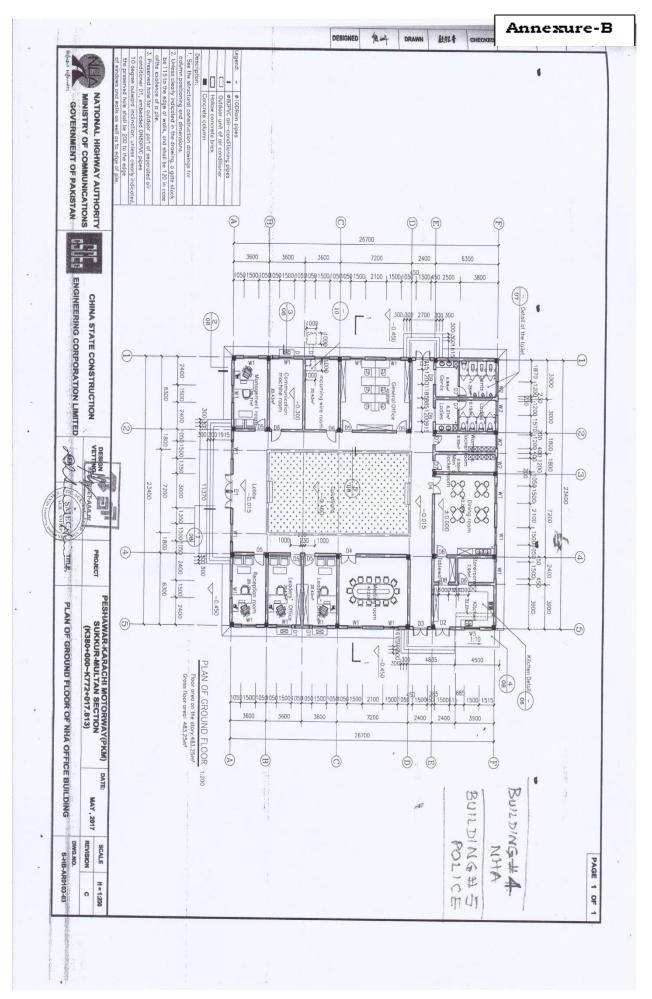


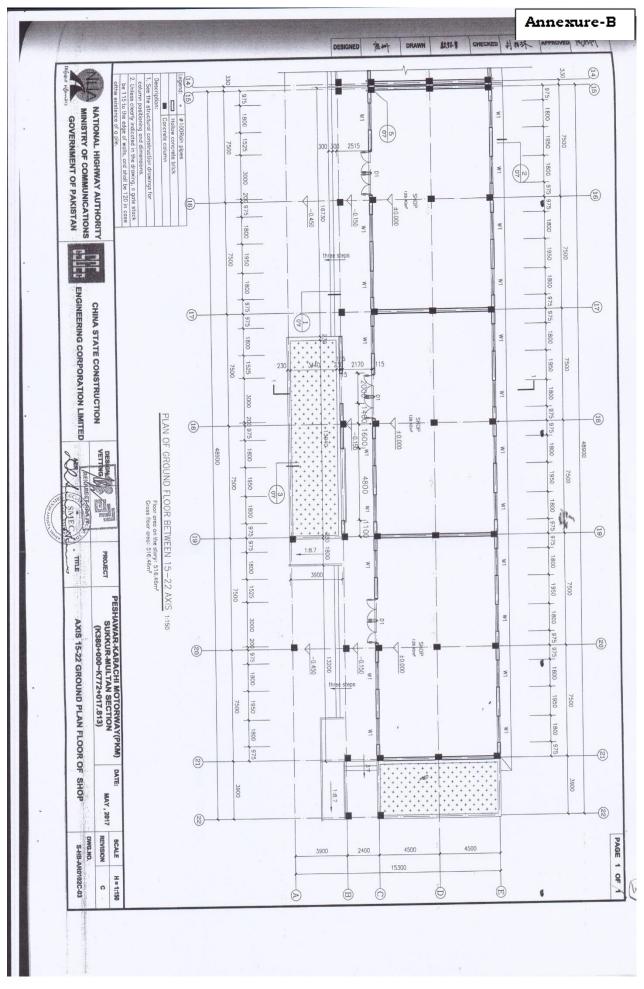
#### **BIDDER**





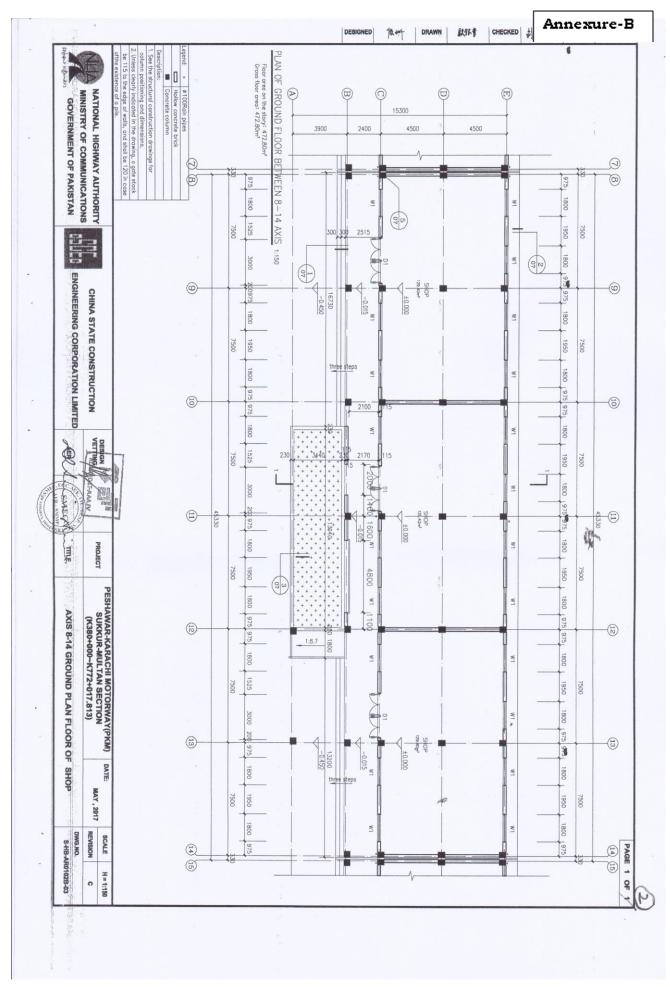


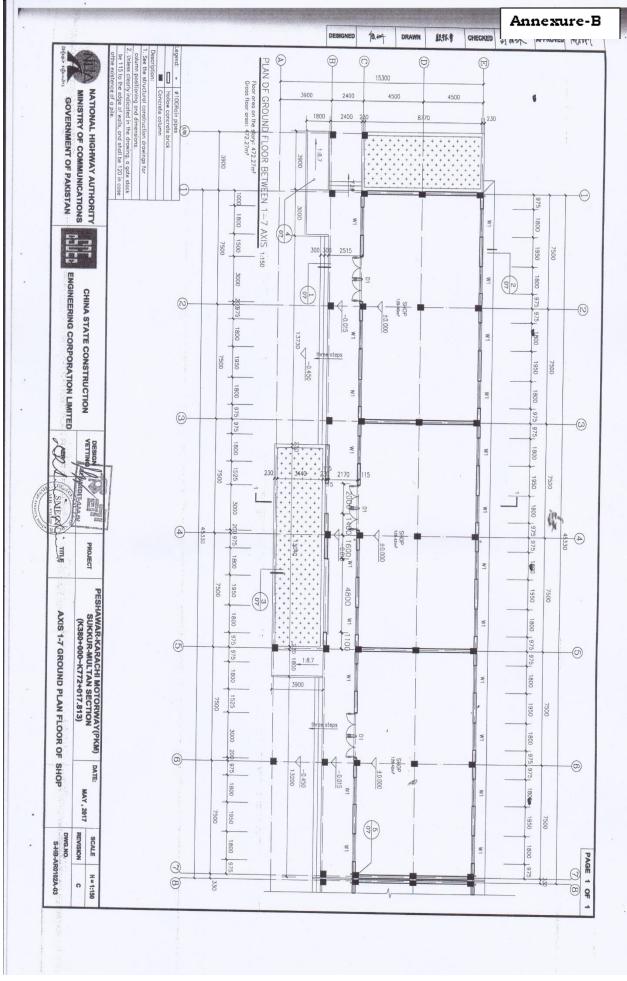




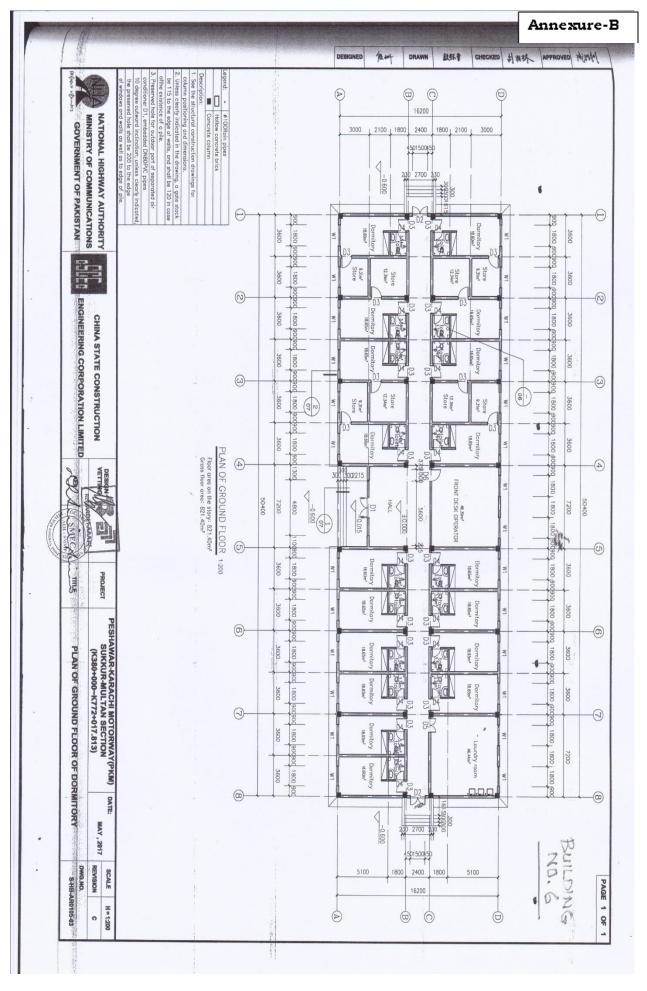
**BIDDER** 

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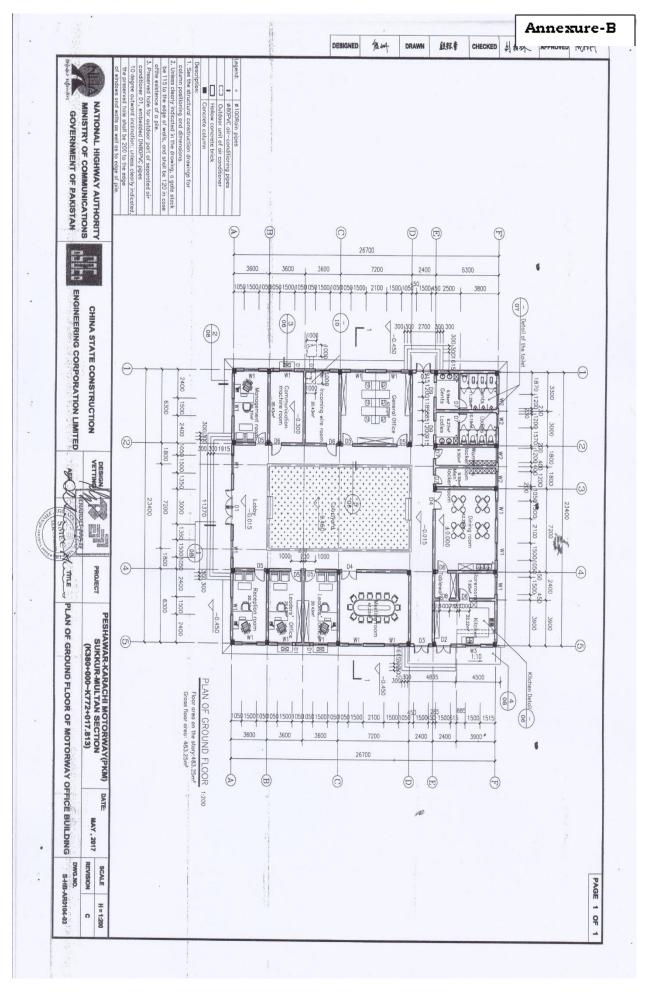


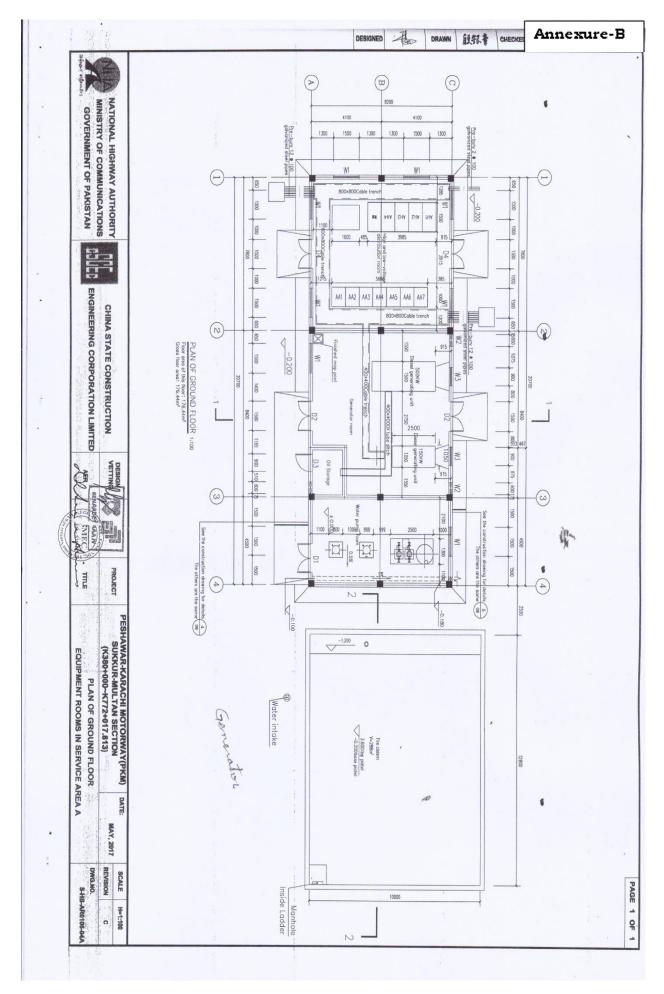
<u>NHA</u>

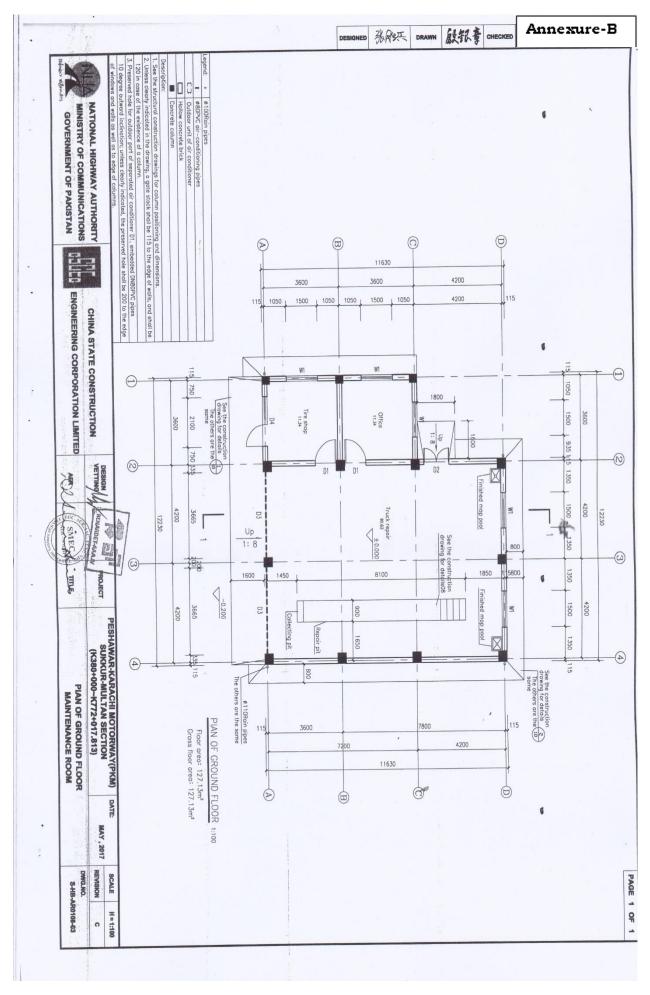


**BIDDER** 

<u>NHA</u>







# VI. FINANCIAL BID FORM

# THE BID

# FOR THE CONTRACT REGARDING

# **"OPERATION, MANAGEMENT & MAINTENANCE OF** SERVICE AREA NORTH & SOUTH BOUND ON SUKKUR - MULTAN **MOTORWAY (M-5) ON ADVANCE NET GUARANTEED REVENUE BASIS**"

Amount of Net Guaranteed Revenue				
	In Figure (Rs.)			
Description	Per Month (A)	Per Annum (B=Ax12)		
Advance net guaranteed revenue for Service Area at Km North & South Bounds on Sukkur - Multan Motorway (M-5) from the date of commencement.				
Advance Net Guaranteed Revenue per Month in Words				

The guaranteed monthly revenue shall be increased cumulatively (a) 10% each year subsequently.

Guaranteed Revenue shall be deposited on quarterly basis i.e. for three (03) months in advance by the Operator by 5<sup>th</sup> of respective month to "National Highway Authority, Road Maintenance Account, Islamabad" in the form of Pay order or to be deposited with Revenue Section, NHA-HQ under intimation to concerned General Manager.

In addition to net guaranteed revenue, payment of all applicable taxes on net guaranteed revenue shall be the responsibility of bidder and the same is required to be deposited as per prevailing income tax laws of Pakistan.

After completion of the contract, the Operator shall handover all the established/constructed facilities/amenities to NHA without any claim to cost or any terms & conditions as the Employer i.e. NHA will re-tender (or otherwise as it deems fit) the subject facility on its expiry for further operations in accordance with the provisions of NHA code and PPRA Rules.

	(Signature of Bidder)
Name:_	
CNIC No:_	
Seal/Stamp of the Bidder:_	
Address:_	
	NHA