

**NHA Executive Board's Confirmed Minutes**

**NATIONAL HIGHWAY AUTHORITY**

**CONFIRMED MINUTES**

**421<sup>st</sup> Executive Board Meeting  
Islamabad, January 17, 2023**

**AGENDA ITEMS**

<u>Agenda Item</u>	<u>Subject</u>
1.	Confirmation of Minutes of 420 <sup>th</sup> Meeting of Executive Board held on January 13, 2023
2.	Extension in Contractual Appointment of Officers of BS-18
3.	Extension in Services of on Board Staff (IT and Financial Analysts) Working in Finance Wing
4.	Award of Operations, Management & Maintenance (OM&M) Contract of Mansehra Toll Plaza (N-35) on National Highways and Collection of Toll Revenue on Net Guaranteed Monthly Fixed Revenue Basis till the Period Ending June 30, 2024
5.	NHA Code: Amendments in Tables (Presentation)
6.	Reconstitution of committee for Pre-qualification of Contractors (for Capital Works, Maintenance Works and Purchase of Stores)
7.	Extension of Loan Agreement for Improvement and Widening of N-45, Section-I (Chakdara-Timergara) with Exim Bank, Korea
8.	Approval of Draft Annual Maintenance Plan 2022-23
Add'l Point	Directives of the NHA Executive Board

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**NATIONAL HIGHWAY AUTHORITY****CONFIRMED MINUTES**

Subject: **The 421<sup>st</sup> Meeting of the NHA Executive Board Held on January 17, 2023 at Islamabad**

**Introduction**

The 421<sup>st</sup> meeting of the National Highway Authority Executive Board was held at 0900 hours on January 17, 2023 at the Auditorium of NHA Headquarters, Islamabad. Capt. (Retd.) Muhammad Khurram Agha, Chairman, NHA presided over the meeting.

The meeting commenced with recitation of verses from the Holy Quran with Urdu translation and Darood Sharif.

**Opening Remarks**

The Chairman extended warm welcome to the participants of the meeting.

The Chairman allowed Secretary, NHA to start formal Board proceedings on the agenda.

**Formal Board Proceedings****Agenda Items**

The Secretary, NHA apprised the Board that agenda consists of eight (08) items.

**Agenda Item 1**

**Confirmation of Minutes of 420<sup>th</sup> Meeting of Executive Board held on January 13, 2023**

**Decision**

The NHA Executive Board confirmed the minutes of the 420<sup>th</sup> Executive Board meeting held on January 13, 2023.

Action By: Secretary, NHA

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**Agenda Item 2**

**Extension in Contractual Appointment of Officers of BS-18**

**Decision**

The NHA Executive Board approved extension in contract of the officers from date of expiry of their existing contract period i.e. from February 07, 2023 till the date of approved completion of their respective projects as per details given below:

S No	Name & Designation	Contract Extension Period		Current Project	Project Completion Date
		From	To		
a.	Ms. Ayesha Mehmood, DD (Engr) BS-18	Feb 07, 2023	Dec 31, 2023	CAREC Trench-II Shikarpur - Rajanpur Section	Dec-2023
b.	Ms. Kinza Sajjad, DD (Accts) BS-18	Feb 07, 2023	Oct 31, 2023	Lowari Tunnel Project	Oct-2023

Action By : Member (Admn)

**Agenda Item 3**

**Extension in Services of on Board Staff (IT and Financial Analysts) Working in Finance Wing**

**Decision**

The NHA Executive Board approved the following:

- a. Extension in services of already on-board, well-trained staff as Analysts with support staff w.e.f. February 01, 2023 to January 31, 2024 for one (01) year with 35% increase in salary on existing term and condition.
- b. Salaries expenditures will be disbursed as per ongoing arrangement (i.e. through RMA account of NHA).

The Board directed NHA to process the case for appointment of requisite staff for Finance Wing on permanent basis.

Action By: Member (Finance)/Member (Admn)

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### Agenda Item 4

#### Award of Operations, Management & Maintenance (OM&M) Contract of Mansehra Toll Plaza (N-35) on National Highways and Collection of Toll Revenue on Net Guaranteed Monthly Fixed Revenue Basis till the Period Ending June 30, 2024

#### Decision

The NHA Executive Board approved the award of OM&M contract of Mansehra Toll Plaza (N-35) to respective highest bidder i.e M/s Mir Balach Khan Engineering Enterprises (Pvt) Ltd., at his quoted bid to Rs.7,366,666/- per month till the period ending June 30, 2024 from the date of commencement.

Action By : Member (Finance)

### Agenda Item 5

#### NHA Code: Amendments in Tables (Presentation)

#### Decision

The NHA Executive Board approved amendment in following tables of NHA Code 2005 as under:

Revised Table III-13

<u>Nature of Powers</u>		<u>Competent Authority</u>		<u>Maximum %age or limit for Capitals Works</u>	<u>Maximum %age or limit for RMA works/O&amp;M</u>	<u>*** Financial Concurrence for Capital &amp; RMA Works</u>
A.	Acceptance of necessity technical sanction and issuance of variation orders in consultation with Member (Concerned/consultant in original contracts)	i)	NHA Executive Board	Full Powers*	Full Powers	Member (Finance)
		ii)	Member (Concerned)	Up to 15%	Up to 15%	GM (Finance)
		iii)	GM(Region)/(Project)	-	Up to 3%	Director/DD (Accounts/RMA) concerned
B.	Approval of rates of Non-BOQ items inserted during the currency contracts	i)	** Member (Concerned)	Full powers	Full Powers	Member (Finance)
C.	Re-Appropriations within original contract cost	i)	GM (Region)/(Project)	-	Full Powers	** Up to Rs. 100 million Dir/DD Accounts Region/Project From Rs. 100 (M) to Rs. 300 (M) GM (Finance) Above Rs. 300 (M) Member (Finance)
* Full Powers of NHEB Shall Not exceed Administrative approval of 15% of PC-I, in case of variation order having effect more than 15% of PC-I, the approval shall be in principle subject to the approval of revised PC-I from competent forum						
** For capital and RMA works, the concerned Member will intimate the Chairman along with Justifications under intimation to the Member (Finance)						
*** Member (Concerned) will initiate/approve the case for Technical Sanction/Admn Approval and seek						

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<u>Nature of Powers</u>	<u>Competent Authority</u>	<u>Maximum %age or limit for Capitals Works</u>	<u>Maximum %age or limit for RMA works/O&amp;M</u>	<u>*** Financial Concurrence for Capital &amp; RMA Works</u>
concurrence from Member (Finance)/GM (Finance)/Director (Finance) as per table				

### Revised Table IV-2

	<u>Nature of Powers</u>	<u>Competent Authority</u>	<u>Maximum limit (Rs. in Million)</u>	<u>Financial Concurrence</u>	<u>Remarks</u>
A	Approval of cost of Consultancy Services and Acceptance of Bid for Engagement of Contracts	NHA Executive Board	Full Powers	Member (Finance)	The Member (Planning) shall approve the consultancy services for capital Works & for RMA, the Member (Concerned)
		Chairman NHA	-		
		Member (Concerned)	50		
B	Extension in time for completion of consultancy services with no Financial effect	Member (Concerned)	Full Powers	-	
		GM (Concerned)	Six Months		
C	Variation in cost services due to change in scope of Work.	NHA Executive Board	Full powers	Member (Finance)	
	(Appointed with approval of GM/Member/NHEB)	Member (Concerned)	Up to 25% of Original Cost	Member (Finance)	
D	Approval to Replace Employees of Consultant at more that agreed Rates	NHA Executive Board	Full Powers	-	
		Member (Planning)/Engg. Coord	10% of original cost	-	
E	Variation in cost of consultancy services due to time extension	NHA Executive Board	Full Powers	Member (Finance)	
		(Appointed with approval of GM/Member/NHEB)	Member (Concerned)	Up to 25% of original cost	Member (Finance)

Action By                      Member (Finance)

### Agenda Item 6

### **Reconstitution of Committee for Pre-qualification of Contractors (for Capital Works, Maintenance Works and Purchase of Stores)**

#### **Decision**

The NHA Executive Board approved the following amendment in Chapter-3 (Tendering Process) of NHA's Code Designating Director (Planning) in place of General Manager (Planning) as Member of the Pre-Qualification Committee:

1.	General Manager (P&CA)	Chairman
2.	General Manager (Ops/Const.)	Member
3.	General Manager (B&A)	Member
4.	Director (Planning)	Member
5.	Director (Contracts)	Secretary

The Board also approved following amendments in Grievance Redressal Committee (GRC) as under:

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1.	General Manager (Planning)	Convener
2.	Director Design	Member
3.	Director (RAMAD)	Member
4.	Director (Legal)	Member
5.	Procurement Expert	Member
6.	Financial Expert	Member
7.	Director (Contracts-Consultancy)	Secretary

Action By                      Member (Planning)

#### **Agenda Item 7**

#### **Extension of Loan Agreement for Improvement and Widening of N-45, Section-I (Chakdara - Timergara) with Exim Bank, Korea**

#### **Decision**

The NHA Executive Board recommended the extension in validity period of the Loan Agreement for 18 months (from November 01, 2022 to April 30, 2024) for onward submission to Korean Exim Bank through Economic Affairs Division.

Action By                      Member (Planning)

#### **Agenda Item 8**

#### **Approval of Draft Annual Maintenance Plan 2022-23**

The NHA Executive Board deferred the agenda item with following directions:

- a. The Zonal Members to present the details of all un-awarded /ongoing maintenance works of previous AMPs with reasons thereof and expected completion.
- b. Member (Central Zone) to present the status of all Periodic Maintenance, Rehabilitation and Special Maintenance Schemes approved during previous AMPs on Lahore-Rawalpindi section of N-5.
- c. GM (RAMD) to present the status of revalidation of previous years AMPs un-awarded schemes.

Action By                      Member (Engg. Coord)/Zonal Members

**Additional Point**  
**Directives of the NHA Executive Board**

The Executive Board during the course of the meeting specifically issued following directives:

- a. Member (PPP) to prepare and issue timelines for execution of Sukkur - Hyderabad Motorway (M-6) project.
- b. Member (PPP) to prepare a monthly progress report for information to all Board Members.
- c. Physical execution of project be started immediately.
- d. Establish Project Management Unit (PMU) for M-6 at NHA HQ.

The Board observed that releases of Rs.149.73 million is available for Lowari Tunnel Project, which has not been utilized. The Board took serious notice and directed the concerned GM to process IPCs, if any, for release of the allocated amount immediately.

The Board directed Member (Engg. Coord) to prepare a comprehensive report in consultation with NHMP regarding encroachments, illegal access and un-necessary u-turns on Islamabad – Murree Dual Carriageway (IMDC) for information of the Board.

The Board directed that NHA and NHMP should immediately observe strict implementation of Axle Load Regime as demanded by truck drivers, fleet/cargo owners' associations and Chambers of Commerce and Industries during Stakeholder Consultation meetings.

Action By                      Member (PPP)/Member (Engg. Coord)/  
Member (Finance)/Member (North Zone)/GM (LTP)

**Conclusion**

The Chairman wrapped up the meeting by thanking the Board Members for their active participation and useful input.

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