



پولیسٹری ڈیپارٹمنٹ
Ministry of Communications

**NATIONAL HIGHWAY AUTHORITY
ESTABLISHMENT WING**

*****NHA, HQ, 27-Mauve Area, G-9/1, Islamabad*****

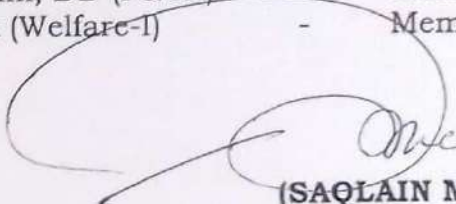
No.12(4)Admn/Wel/NHA/23/385

Islamabad, ²⁵ May, 2023

C I R C U L A R

It is hereby circulated to all concerned that Member (Admn) has been pleased to re-constitute the composition of Assessment Committee for hiring of residential accommodation at NHA HQ. The committee will now comprise the following:-

- | | | |
|----|---|----------|
| a) | Mr. Tahir Aslam Qureshi, DD (Acctts-Estab)- | Chairman |
| b) | Mrs. Mateen Rana Kazmi, DD (P&CA) - | Member |
| c) | Mr. Javed Iqbal, Supdt (Welfare-I) - | Member |


(SAQLAIN MEHDI)
Dy. Director (Welfare-II)

Distribution:-

- All concerned.
- Notice Boards.

Copy for information to:

- GM (Estab) NHA.
- Director (Estab) NHA.
- SO to Member (Admn) NHA.

DD (MIS)

To upload all ~~the~~ ^{the} enclosed
performer, etc.



NATIONAL HIGHWAY AUTHORITY
ESTABLISHMENT DTE (Welfare Bureau)

ASSESSMENT REPORT

1. Mr. _____ NHA, HQ has requested for hiring House No. _____ for a period _____ year(s) w.e.f. _____ to _____ @Rs _____ per month.

2. Assessment Board has inspected the said House and observed the following -

- a) Bed Rooms.
- b) Drawing/Dining Room.
- c) Bath Rooms.
- d) Electric Meter.
- e) Ceiling Fans.
- f) Tube Light.
- g) Gas Heater.
- h) Electric Motor.

3. According to the Map the covered area of the house is _____ Sq.ft, which is sufficient as per SOP. The house having all facilities i.e. Sui Gas, Water and Electricity.

4. It is certified that the committee negotiated with the owner of the house personally the owner has agreed to rent out the building to the above officer/official

5. The assessment Board therefore, recommends hiring the said House @Rs _____ per month for a period of _____ years(s) from _____ to _____.

Mr. Javed Iqbal
Suptd (Welfare-1)
Member

Mateen Rana Kazmi
DD (P&CA)
Member

Mr. Tahir Aslam Qureshi
DD (Accounts-Estab)
Chairman