

**MINUTES OF PRE-PROPOSAL**  
**MEETING HELD ON 31<sup>st</sup> October, 2023**

**REQUEST FOR PROPOSAL FOR CONSULTANCY SERVICES FOR ROAD CONDITION**  
**SURVEYS AND HDM ANALYSIS FOR PREPARATION OF ANNUAL MAINTENANCE**  
**PLAN FOR 2025-26, 2026-27 & 2027-28**

A Pre-Proposal Meeting was held in Conference room of Design Section at 1100 hours on 31<sup>st</sup> October, 2023 to discuss the Request for Proposal (RFP) for subject Services in the presence of NHA officials and prospective consultant. During the said meeting the prospective consultant submitted queries. The clarifications/ replies are summarized below for information of all prospective bidders:

Sr. No.	Queries	Reply
1.	With reference to the subject project TORs, it is mentioned that consultant will perform Traffic count survey at 300 locations on entire network for calculation of classified Traffic Count. please clarify do we need to conduct total traffic count for only one year, or is it required for all three specifies years?	The consultant shall use advanced methodology for determination of AADT based on 24 hours x 3 days traffic count on entire NHA network (300 locations maximum.) The consultant shall workout the cost for traffic count surveys including data processing on entire NHA network annually and quote a lump sum amount in the pay item at Sr. No. 09 of Direct (Non-Salary) Cost for three years. The consultant shall be paid for actual services performed according to number of traffic count stations surveyed and payment shall be made on pro-rata basis. The submission shall include source data (videos/images) duly encrypted with data, time and location (In this regard <b>Addendum-I</b> is enclosed for clarification).
2.	Please clarify, whether the Consultant is allowed to form a Joint Venture (JV) with an international firm due to non availability of an in-house expert?	Certainly in accordance with clause 3.1.4 (b) of the RFP, the consultant is permitted to enter into JV with an international firm if they lack the required expertise.

2. The Meeting Concluded with a vote of thanks to and from the chair.

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