

NATIONAL HIGHWAY AUTHORITY
(Revenue- ROW Section)

No. Dir (ROW)/NHA/HQ/2019/

No. _____

Subject: Request for Grant of Formal NOC to M/s SASCO Filling Station (Hascol Petroleum Company) for use of NHA ROW as Approach / Access located at Mausani, Tehsil Balambhat, District Lower Dir at Km 142+000 to Km 143+000 on N-45 (NBC).

| Sr. No | Description | Required | Actual | Flag |
|---------------|---|-----------------|---------------------------|-------------|
| 01. | Letter of Acceptance (LOA) concerned disclosing the NHA dues for deposit | Yes | Yes | "A" |
| 02. | Owner's Undertaking on the Judicial paper duly registered by Notary Public and executed signed with seal by 1 st Class Magistrate / Civil Judge. | Yes | Yes Signed by _____ | "B" |
| 03. | Owner's Undertaking with respect to making payments of NHA dues as per revised rates as and when implemented by NHA on the judicial paper duly registered by Notary Public and executed signed with seal by 1 st Class Magistrate / Civil Judge. | Yes | Yes Signed by _____ | "C" |
| 04. | Request from Oil Marketing Company (in case of Filling Station) or OGRA (in case of CNG). | Yes | Yes Signed by _____ | "D" |
| 05. | Name of Oil Marketing Company with Address & Phone No. | | | |
| 06. | Oil Marketing Company's Undertaking on the judicial paper duly registered by Notary Public and executed/ signed with seal by 1 st Class Magistrate / Civil Judge. | Yes | Yes Signed by _____ | "E" |
| 07. | Copy of NHA approved rates for NOC | Yes | Yes | "F" |
| 08. | Copy of traffic count area, routine wise | Yes | Yes | "G" |
| 09. | NOC Fee/ Commercial fee through Demand Draft / Pay Order in favour of NHA Road Maintenance Account. | Rs _____ | Yes | "H" |
| 10. | Approach/ Access advance rentals for five years through Demand Draft / Pay Order in favour of NHA Road Maintenance Account | Rs _____ | Yes | "I" |
| 11. | Cash Security through Demand Draft/ Pay Order in favour of NHA Road Maintenance Account. | Rs _____ | Yes | "J" |
| 12. | Supervision Charges through Demand Draft/ Pay Order in favour of NHA Road Maintenance Account. | Rs _____ | Yes | "K" |



NATIONAL HIGHWAY AUTHORITY
(Revenue- ROW Section)

No. Dir (ROW)/NHA/HQ/2019/

No. _____

Subject: Request for Grant of In-Principle to M/s SASCO Filling Station (Hascal Petroleum Company) for use of NHA ROW as Approach / Access located at Mausa Rani, Tehsil Balambat, District Lower Dir at Km 142+000 to Km 143+000 on N-45 (NBC).

| Sr. No | Description | Required | Actual | Flag |
|---------------|--|--|-----------------------------|-------------|
| 01. | Purpose of NOC | Use of NHA ROW a "Approach/ Access" to the Filling Station or CNG Station (as the Case may be) to be established on private land | | |
| 02. | Full Name of Applicant alongwith Telephone/ Fax/ E-mail with full address of Amenity. | | | |
| 03. | Application of owner/Attorney/Lessee for grant of NoC addressed to concerned Deputy Director (Maintenance). | Yes | Yes | "A" |
| 04. | On receipt of request of applicant, the required site verification report carried out by DD (Maint) along - with concerned Patwari/Qanoongo regarding checking of revenue documents, confirmation of land ownership, site condition details including total area of land in Kanals, Marlas & Sarsays as well as that NHA (ROW) is not encroached at the site of amenity duly signed by both of them is not provided. | Yes | Yes Signed by _____ | "B" |
| 05. | Request from Concerned DCO/DC | Yes | Yes | "C" |
| 06. | Letter of concerned Deputy Director (Maintenance) to applicant for completion of formalities processes of requisite Documents/ Information | Yes | Yes | "D" |
| 07. | Attested copy of CNIC of owner/ Partners/ Attorney | Yes | Yes | "E" |
| 08. | Six site Color photographs (Original)/with Name of amenity, chainage and name of road mentioned in the bottom duly attested by Concerned Deputy Director (Maintenance). | Yes | Yes | "F" |
| 09. | Plot Size as per SOP (Urban/ Rural/ Hilly/Mountainous). | - | | |
| 10. | Distance of First Dispenser from road edge as per SOP (Urban/ Hilly/Rural/ Mountainous | - | - | |
| 11. | Land Ownership Documents (Latest Fard, All Shajraw, Goshwara, Jama Bandi showing Khasras dully attested by Class-1 Magistrate or Land Revenue officer i.e Tehsildar with total area of Land (KM-5). | Original Copy Yes | Yes Attested by _____ | "G" |
| 12. | Power of Attorney alongwith Partnership deed duly attested by Sub Register i.e. Tehsildar or DC in case of co-shared land | Yes (If applicable) | Yes Attested by _____ | "H" |
| 13. | Lease Agreement registered with Notary Public and executed signed with seal by Ist Class Magistrate/ Civil Judge in case of applicant is not real owner of land | Yes (If applicable) | Yes Attested by _____ | "I" |



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| Sr. No | Description | Required | Actual | Flag | Sr. No |
|--------|---|-----------------------|------------------------|------------------------|--------|
| 14. | Non - Encumbrance Certificate from Concerned Revenue Department | Yes | Yes Signed by _____ | Yes Signed by _____ | "J" |
| 15. | Highway Safety Certificate duly signed / stamped by Concerned Deputy Director (Maintenance) | Yes | Yes Signed by _____ | Yes Signed by _____ | "K" |
| 16. | 08 (Eight) copies of original drawings/ layout plan duly verified, signed) stamped by Concerned Deputy Director (Maintenance) showing the following: | Yes (Original Copies) | Yes Signed by _____ | Yes Signed by _____ | "L" |
| | a) Prayer Room/ Mosque | Yes | Yes | | |
| | b) Tyre Shop/ Air Pressure Point | Yes | Yes | | |
| | c) Ladies/ Gents Toilets | Yes | Yes | | |
| | d) Drinking water facilities/ water Cooler | Yes | Yes | | |
| | e) Tuck Shop(If any) | Yes | Yes | | |
| | f) Fire Fighting Equipment Point/ Fix Extinguishers | Yes | Yes | | |
| | g) Cut of Drain | Yes | Yes | | |
| | h) 50 meter Acceleration and Deceleration Lanes along the road | Yes | Yes | | |
| | i) Lighting arrangements in the median | Yes | Yes | | |
| | j) Pol size as per SOPs (Urban/ Rural/ Hilly/Mountainous). | Yes | Yes | | |
| | k) Fauna & Flora in green belt between approach and median in front of amenity | Yes | Yes | | |
| | l) Distance of first dispenser from the road edge (Urban/ Rural/ Hilly/ Mountainous). | Yes | Yes | | |
| | m) Distance of Company sign/ buildings/pump & Cut of Drain from the centre of nearest carriageway (edge of berm of ROW line) | Yes | Yes | | |
| | n) Nearest existing bridge, culvert, filling / CNG station and other amenities with distance horizontal and vertical or any other obstructions in the site. | Yes | Yes | | |
| | o) Whether sufficient space with distance is available for Acceleration/Deceleration Lanes may be shown in the layout plan. | Yes | Distance _____ | | |

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| <u>Sr. No</u> | <u>Description</u> | <u>Required</u> | <u>Actual</u> | <u>Flag</u> |
|----------------------|---|------------------------|----------------------|--------------------|
| 17. | Rates applied _____ NOC Fee: _____ Rental Per Year: _____ Security: _____ Advance Rental Charge for ----- Year Supervision Charges: _____ Validity Period of NOC: _____ | | | |

NATIONAL HIGHWAY AUTHORITY

(Revenue - ROW Section)

No 9(1) NHA/ ROW /2020/1011

January 07th, 2019

Sub: **STANDARD FORMATS FOR PROCESSING OF NOC CASES BY REGIONAL OFFICES.**

It has been observed that cases prepared by concerned DDs (Maint) and received from regional General Managers for in principle/formal approval of issuance of NOC's for use of NHA's ROW as approach/access or Right of Way (ROW) for installation/erection of CNG/Filling Stations & different amenities are not complete in all respect and generally lacks certain requirements, documents, informations and attestation by the prescribed authorities. This lead to exchange of correspondence between Rev - ROW Section, HQ and field offices which causes delay in the process and issuance of requisite NOC's to the applicants.

2. In order to address the issues, standards formats for in principle and formal approval of NOCs as per rules, regulations and SOP have been devised separately, are **enclosed**.

3. The addresses are requested that all cases of NOCs shall be prepared, processed and forwarded on the enclosed formats containing all information, reports, documents, and attestation mentioned therein, please


(BARKAT ALI)
Dir (Rev-ROW)

All DDs (Maint), Regions/MWs

Copy to:-

All Members (HQ/Zones/MWs)

All GMs (Regions/MWs)

GM (Rev-ROW)

SPS to Chairman NHA