

07 Jan 2021

Dir (Estab)/NHA/

SUB: PROFORMA FOR ARCHIVING OF EXISTING/OLD RECORD

The committee on archiving/digitalization of entire records including old files/record of NHA has decided in the meeting that information regarding old, closed record will be collected from all the offices of NHA.

2. In this regard a proforma is enclosed here with. You are requested to provide the required information on the attached proforma within one week.

Mariam 7/1/2021
(Mariam Mumtaz Butt)
Director (Establishment)

Distribution:

- All Members/HQ/Zone/Regions
- Member (South-Motorways) NHA, Lahore
- Member (North-Motorways) NHA, Burhan
- All GM (HQ/Zone/Region)
- SO to Member (Admn), HQ

Copy for Information:

- SPSto Chairman, NHA, HQ
- DD(MIS) for uploading on NHA Website

NATIONAL HIGHWAY AUTHORITY

DOC#ESTB/MIS/001

Name of the Section: _____ Date: _____

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